

The King Edward VI Academy GDPR Privacy Notice Summary Report Date: 19/12/2025

Data Protection Officer: Helen Pye

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Introduction

Under the General Data Protection Regulations (GDPR), individuals have a right to be informed about how the school uses any personal data that we hold about them. This report provides information on the kinds of personal data we hold as a school and why and how we might use it.

Schools use a variety of personal data as part of their work and we take great care to ensure that this information is kept safe and secure. Personal data includes things like names, addresses and age, information that we need in order to comply with our statutory role in educating pupils.

Most of this data is essential and does not require your consent to use it. Some personal data is not essential and for that, depending on age, we require the consent of either the pupil or parent. An example of the kind of data that needs consent would be using pupil photographs on the school website.

In this GDPR Privacy Notice summary report, you will find a complete list of all the systems the school uses which hold personal data. The report also contains additional information such as what personal data items are held, the legal basis for doing this, along with a description of the system, why the school processes the data and who it is shared with.

If you have any queries about this document or any other issue relating to personal data, please contact the school Data Protection Officer, whose name is on the front of the pack.

Systems included in this report

System Name	Description	Special Category
Accelerated Reader	Accelerated Reader gives teachers the information they need to monitor students' reading practice and make informed decisions to guide their future learning.	
Ambition Portal	Registration for ECF and NPQ	
AZETS	Provider of accounting, tax, audit, advisory and business services	
Bandlab	Music education for everyone Our award-winning music creation features let students embark on a music-learning journey that unleashes their creativity and foster collaboration with peers	
Bromcom	To provide the best MIS and finance solution for all schools to help improve student outcomes. Bromcom have over 10 years of experience of delivering using the Cloud, we are the most experienced MIS provider. We are constantly developing our system to reduce bolt ons. We present our software via up to date browser technology and an intuitive user friendly interface making everyday tasks simple to find and execute.	yes
Canva	Canva is an online design and publishing tool	
Capita	MIS used for data storage for educational providers/local authorities	yes
CCTV	CCTV	
Compass and careers tracking	We have created Compass and Tracker, free online tools for schools and colleges in England. Compass helps you to evaluate your institution's careers activity against the eight benchmarks of best practice — known as the Gatsby Benchmarks.Features and benefits Evaluate your careers activity in as little as 30 minutes Compare your school to each of the eight Gatsby Benchmarks Identify areas for improvement, with resources to help you get there Use your result as the basis for your careers plan for the year	
Computershare- Childcare Vouchers	Childcare voucher provider	
Debbie Judd HR	Our aim is to provide outstanding HR advice and support to schools and academies, which will then able schools and academies to focus on providing high standards of education to their pupils and students. We are a based in the North East of England and we offer HR advice and support to education	

	establishments local to us and remotely to those further field. Whatever the size of your organisation, we can offer flexible HR advice and support through our different packages. We are well aware of budget restraints across the education and other sectors and will always endeavour to keep our costs low and ensure that we provide value for money, supporting clients to manage their budgets efficiently. In our experience, we have found that the vast majority of HR issues can be resolved informally when dealt with appropriately at the earliest opportunity and strive to work with our clients on this basis. Our aim is to support you through initial concerns, providing professional, appropriate, proactive support in order to avoid a lengthy, costly HR process. We pride ourselves on our caring, knowledgeable and professional approach and will deliver legislative and practical HR support, at the highest standard, whilst adopting a common sense approach.	
DfE (Gov.uk)	The Department for Education (DfE) is data controller for the personal data DfE and our executive agencies process. Our executive agencies are: Education and Skills Funding Agency (ESFA) Standards and Testing Agency (STA) Teaching Regulation Agency (TRA)	
DFE-Census and workforce Census	The school workforce census is a statutory data collection that takes place each autumn. You must complete statutory censuses by law unless there's a good reason not to. The census collects data on all teaching and support staff in regular employment, including those working for: local authorities on central contracts local-authority-maintained schools academies free schools, including: studio schools university technical colleges pupil referral units (local authority establishments that provide education for children who cannot attend a mainstream school) Local authorities are responsible for: coordinating and approving the submission of census data from all their maintained schools submitting data for centrally employed school staff Academies are responsible for submitting and approving their own census data.	
ECT Manager	ECT Manager is an online system that makes it easy for Appropriate Bodies and schools to manage every part of the ECT induction process in one place.	
Education Mutual	Staff absence protection for schools	
Egress	Intelligent Email Security protects against data breaches by engaging and empowering users without introducing friction.	
Everwell Occupational Health	Everwell are Nationwide providers of flexible Occupational Health Services, Health Surveillance, Occupational Health Assessments and Medicals across the UK. We provide convenient workplace,	yes

	remote and off-site (face-to-face) services to all types of organisations from SMEs to large single & multiple site operations, for both private and public bodies.	
Every by IRIS	A leading provider of compliance and HR management solutions for the education sector. Software to make your working life simpler.	yes
EVOLVE visits	An online system for the planning, approval and management of educational visits, sports fixtures and extra-curricular activities.	
Examination Boards administration	Pearson/OCR/AQA/ASDAN/Edexcel and any other examination board	
Exampro (Doublestruck)	Assessment software to produce catered assessments based on AQA past paper questions/mark schemes at GCSE/A-Level.	yes
FFT Aspire	Performance analysis, target setting, pupil progress tracking, attendance tracking and reading assessment.	yes
GL-Assessment	GL assessments provide a range of tests for schools including reading, progress and cognitive tests	
Google Classroom	A free and easy tool helping educators efficiently manage and assess progress, while enhancing connections with learners from school, from home, or on the go.	
Google drive for education	suite of online tools for staff and pupils, including Google drive, docs, slides, sheets, gmail and Google classroom.	
Google Meet	Google Meet is a video-communication service developed by Google. It is one of two apps that constitute the replacement for Google Hangouts, the other being Google Chat	
Governance	Details of all members of the Governing Body	
HAF- HolidayActivities	The dedicated platform built to run and report on your local authority HAF programme.	yes
Health & Safety	Records pertaining to Health & Safety	
HMRC (gov.uk)	HMRC is the UK's tax, payments and customs authority, and we have a vital purpose: we collect the money that pays for the UK's public services, and help families and individuals with targeted financial support.	
Huggg	Purchase and send supermarket vouchers to those in need. Manage funds and give recipients choice all in one simple to use platform.	
Hutchinsons Catering	Hutchison Catering offers a refreshingly different range of catering services to to schools and businesses driven by our ethos of personal relationships and	

	honest professionalism. Established by brothers Colin and Andrew Hutchison in 2013, we specialise in delivering tailored catering services to the Education and Business sectors throughout the UK. With roots as a family-run business, we always put people first, prioritising successful relationships with our partner schools, the welfare and development of our teams and the enjoyment and nutrition of our students. We take pride in building meaningful partnerships with our clients through integrity, passion for quality, a commitment to innovation and a genuine belief in simply doing things better. In May 2025, Hutchison Catering strengthened its business by joining forces with Impact Food Group – another great partnership as both businesses are united in the mission of transforming lives through the power of food. With over twelve years of experience serving exceptional food, we know that quality catering does not happen by chance. It happens as a result of passionate people working together to develop innovative menus using quality ingredients before serving them with care, and that is where Hutchison Catering excels.	
ICT North	IT services for schools	
IMP Software	Budgeting, forecasting and reporting tool for MATs	
Inventry	A system for visitors, staff & pupils. It takes details & a photo & can make a badge of this. Subject signs in & signs out. This allows monitoring of who is present & unlike visitor book cannot be seen by others plus the photo badge identifies visitors etc for safeguarding	
IRIS	Software solutions for accountancy, payroll, HR management, Education management, financial management and biometric systems and technology.	yes
Jump- Website Provider	User research, web design, brand strategy, brand identity, graphic design, illustration, print design, animation, motion graphics and brand communication	
Kerboodle	Kerboodle works alongside your course textbooks to seamlessly integrate quality digital resources into all of your lessons – both in school and at home. Packed with customisable learning content, assessment materials and reporting tools, Kerboodle allows you to seamlessly integrate quality digital resources into your classroom. Over 3 million students and teachers currently use Kerboodle across 60 courses and a wide range of subjects including Modern Languages, Science, Mathematics, English and Geography	
Looked After Children Records - Electronic	Information relating to children who are in Looked After Care	yes
My Maths	MyMaths is an interactive online teaching and homework subscription website for schools that builds	

	pupil engagement and consolidates maths knowledge.	
Nereo (Matrix)	North East Regional Employers' Organisation is one of eleven regional bodies that support local authorities across England, Wales and Northern Ireland. NEREO's function is to support local authorities and partner organisations in the fields of Human Resources, Organisational Development and Employee Relations in all their complex and varied forms. NEREO is a small organisation with a big reputation. Our staff have over a hundred years experience of working in the public sector. Some have voluntary and private sector experience too. The Governance of NEREO is carried out by an Executive Committee made up of Elected Member representatives from each of the local authorities.	
Otter.ai	Al Meeting minute taking software	yes
Pearson	Pearson provides education, training and assessment/verification services around the world (our "Services"). We work directly with individuals such as students, parents, teachers, and other professionals, and provide our Services to institutions (such as schools, universities, employers).	yes
Provider Portal (Admissions)	Provider Portal (Admissions) - portal for admissions of pupils to schools.	yes
PS Financials	Accounting, purchasing, budgeting and reporting software.	
RealSmart	Realsmart provides a website that improves communication and makes collaboration easy! Google Apps for Education and your online learning and tracking tools wrapped into one school website bringing your whole school online!	
School Cloud	SchoolCloud started in a computing classroom — except, we weren't the teachers. Our company founders were aged 15 and challenged by their IT teacher to solve a school-wide issue of room double bookings. They spent a rainy, Scottish summer developing our very first product, Room Booking System. Not only did their school find it a winning solution, but they even gave them the grand sum of £100 for it! Equipped with our first income and some valuable guidance from entrepreneurial parents, we launched our business from the playground in 2006. And we've not looked back since. Today, by understanding our customers to ensure our technology is tailored to their needs, our software has come far beyond version one. We've organically grown our team to develop and launch multiple award-winning technology solutions that are used across the world to enhance school operations.	

School Cloud- TES	Parents evenings, clubs & events and room booking	
School's Mutual	Schools Mutual is a not-for-profit absence cover solution designed exclusively for schools to keep money in education. Our primary goal is to support schools, their budgets and their staff. Our cover is designed to both protect your budget against the rising cost of absences, whilst also supporting you in reducing those absence levels.	yes
School360	Learning platform for Northumberland schools with links to 3rd party educational resource providers.	yes
SchoolGrid	SchoolGrid provides kitchen management software to schools and caterers across the public sector.	
SEND electronic records	Records relating to Special Educational Needs and Disability for individual pupils	yes
Seneca Learning	4,500,000 students use Seneca to boost their grades at school and at home. We have interactive courses written by senior examiners for ages 8-18. Our free parent accounts let you monitor your child's progress on these courses whenever you like!	
Sign-In App	Electronic sign-in software for the school / fire regulations / emergency evacuation	
SIMS	SIMS is a management information system used by maintained schools in the UK. It provides, teachers, senior leaders and support staff with the tools to efficiently manage daily school life and drive improvement in their schools.	yes
SISRA	SISRA Analytics can assist schools with department reviews, target setting, analysis of current data, intervention and exam Results Day analysis.	
Social media sites e.g. Twitter, Facebook	Social Media tool used to inform parents about events in school and celebrate children's achievement.	
Sparx Learning	Online resource that create systems that support students, teachers, and school leadership to improve educational outcomes.	yes
Steplab	Targeted professional development sytem	yes
Still Human	Still Human delivers workshops to staff in education on a range of health and wellbeing topics, sharing evidence-based knowledge and practical strategies that make being a human a little easier.	yes
The National College	A provider of online training for staff & governors	
TrustGov	A governance MIS	
Tusker- Salary Sacrifice	Employees enjoy the ultimate benefit of driving a brand new fully insured and maintained car for a fixed monthly amount taken from their salary.	

Tyne & Wear Pension Fund- South Tyneside Council	The Administering Authority holds personal data, in its capacity as a controller, for the proper handling of all matters relating to the Fund, including its administration and management.	yes
UCAS	University Applications	
Unifrog	Research platform for destinations	
Vivify	Getting together with others improves mental and physical wellbeing, boosts confidence, cures loneliness and helps people feel more positive about life. That's why we started Vivify. As school hire experts, we make it simple for people to find local spaces to get together, whilst also helping to provide much needed funding to schools.	
WardHadaway	As a full service law firm, we offer a huge variety of services to a wide cross section of client groups. Those working in the public and third sectors operate in an often sensitive environment. They can be under significant scrutiny, as they use limited resources to try to achieve maximum impact and benefit. So whether working with educational establishments, local authorities or blue light services, with charities or social enterprises, our teams are highly experienced in providing a robust, efficient and effective service.	yes
Wonde	Manages transfer of data from Sims MIS to School360.	yes
Zoom	Zoom helps businesses and organizations bring their teams together in a frictionless environment to get more done. Our easy, reliable cloud platform for video, voice, content sharing, and chat runs across mobile devices, desktops, telephones, and room systems.	
Access Arrangements online	Access Arrangements Online (AAO) is the online system used by schools and colleges to apply for and manage pre-examination adjustments for candidates with special educational needs, disabilities, or temporary injuries. These arrangements, such as extra time or the use of a scribe, are "reasonable adjustments" under the Equality Act 2010 that help candidates access exams without changing the assessment's difficulty, ensuring a level playing field for learners.	yes
Amira Al Reading Coach	Al Reading Coach and assessment platform (Pilot Scheme)	
color.adobe	Adobe Color is used by creatives to design and discover color themes, generate palettes from images, explore color trends, and sync these themes directly to Adobe Creative Cloud apps like Photoshop and Illustrator for use in projects. It functions as a web app and a mobile app (via Adobe Capture) to provide tools for creating, managing, and sharing color inspiration and palettes.	

elevenlabs.io	ElevenLabs is an AI audio research and deployment company. Our mission is to make content universally accessible in any language and in any voice.	
Evolve+	The UK's leading online system for managing educational visits, off-site activities, and adventurous learning. Designed specifically for schools, academies, and local authorities, EVOLVE streamlines the entire process – from planning and risk assessment to approval, active management and post-visit evaluation. We wanted to thank you for purchasing the Evolve+ option within the Corporate Health and Safety SLA. The purpose of this email is to outline the next steps to help you get Evolve+ up and running. We will be adding Evolve+ to your establishments Evolve account today. There will be no change to how you or your colleagues access the system. All usernames and passwords will remain the same. You will be sent an email by EduFocus (providers of Evolve) over the next 2-3 days. This email will be sent to the first person who is listed as the Main EVC in your establishments Evolve account. It will provide you with 2 things; Information and guidance about Evolve+ and, the Wonde link which connects your establishments MIS to your Evolve account Please note that those persons with access to more than 1 establishment in Evolve may receive separate notifications for each establishment. In this case, both emails will require a response for each respective establishment. Once the email is received, please disseminate the guidance information as needed and respond to the request regarding the Wonde link. The latter may be referred whoever manages your IT systems. When EduFocus receives your response regarding the Wonde link they will initialise the link and you will be up and running. If there are any queries in respect of the above or you are unsure who is listed as your Main EVC please get in touch. We look forward to working with you further over the coming year. SLA Brochure: https://sla.northu mberland.gov.uk/Brochure.aspx?SLAID=20#ltem517	yes
GCSE Pod	GCSEPod is a resource to help students learn, retain and recall all the information they need to achieve their GCSE goals.	
Globalbridge	globalbridge is a revolutionary digital learner profile platform built by teachers, empowering young people to showcase their full potential beyond exam grades, and connect with future career and education opportunities.	
Inspiresport	We take young people on a unique journey, igniting their dreams through the power of sport by providing sports development tours for schools and clubs.	yes
Integral Maths	Integral is an award-winning online teaching and	

	learning platform for A Level Mathematics designed to develop deep independent mathematical understanding.	
Lafayette Photography	To process orders and to provide a personalised service when visiting the website.	
Laurel Trust Al Study Bot Project (SLA with Whitley Bay High School)	A research initiative funded by the Laurel Trust, in partnership with Whitley Bay High School and Northumbria University. The project is designed to reengage students with their education through the use of AI-powered study bots and wellbeing support.	
Live Register	Live Register provides integrated card and biometric solutions to schools and colleges (Attendance monitoring / cashless payment systems)	
Mathswatch	MathsWatch is the complete online Maths platform that makes learning available to students 24/7 from anywhere in the world.	
Mentimetre	Turn presentations into conversations with interactive polls that engage meetings and classrooms.	
NST Group	Provides educational trips	yes
ОН3	A SEQOHS Accredited provider of occupational health services; helping to optimise the health and productivity of the team.	yes
Oliver v5 School Library Software	Your library software should reflect your needs, and the needs of your students. Oliver development is user-driven; we work with students and library staff at every step. Regular development ensures that Oliver meets the ever-changing demands of technological advances while supporting the educational outcomes of students.	
PGL	Adventure holidays for all ages	yes
Pinterest	Pinterest is a visual discovery engine for finding ideas like recipes, home and style inspiration, and more	
Premiership Rugby	Premiership Rugby for schools involves programs like Project Rugby and the Gallagher Touchline Academy, which use the professional league's clubs and players to deliver fun, inclusive, non-contact rugby, educational resources (like the Premiership Rugby Champions app), and coach training to increase access to rugby for children in schools, focusing on health, digital skills, and positive character development. It aims to make rugby accessible to more state school children, helping them develop skills and healthy habits through rugby's values.	yes
Quizlet	Quizlet is a free website providing learning tools for students, including flashcards, study and game modes.	
Socrative	Socrative is a web-based and tablet app that can be used by teachers to assess student understanding in	

	real-time through activities such as quizzes and polls
this is school	This is School provides curriculum-aligned and teacher- approved French, Spanish, German, Italian, Mandarin, Geography and Science digital resources. Used as a free trial
Triptico	Triptico is a suite of web-based tools designed for use with an IWB - a collection of interactive lessons and resources

System used: Accelerated Reader	
Owner	The King Edward VI Academy
Description	Accelerated Reader gives teachers the information they need to monitor students' reading practice and make informed decisions to guide their future learning.
Personal Data Items	Pupil Name Class Staff Name
Why is it being processed?	To generate information on the reading abilities of pupils
Who is data shared with?	Not shared

System used: Ambition Portal	
Owner	The King Edward VI Academy
Description	Registration for ECF and NPQ
Personal Data Items	• Name • Contact Details • Job Title
Why is it being processed?	https://www.ambition.org.uk/cookies/
Who is data shared with?	https://www.ambition.org.uk/cookies/

System used: AZETS	
Owner	The King Edward VI Academy
Description	Provider of accounting, tax, audit, advisory and business services
Personal Data Items	Name Address Unique identification number Taxpayer Reference (UTR) Salary, tax and deduction information
Why is it being processed?	https://www.azets.co.uk/about-us/policies-legal/privacy-policy/
Who is data shared with?	https://www.azets.co.uk/about-us/policies-legal/privacy-policy/

System used: Bandlab	
Owner	The King Edward VI Academy
Description	Music education for everyone Our award-winning music creation features let students embark on a music-learning journey that unleashes their creativity and foster collaboration with peers
Personal Data Items	Teacher • Name Child • Name
Why is it being processed?	https://blog.bandlab.com/edu-privacy-policy/
Who is data shared with?	https://blog.bandlab.com/edu-privacy-policy/

System used: Bromcom	
Owner	The King Edward VI Academy
Description	To provide the best MIS and finance solution for all schools to help improve student outcomes. Bromcom have over 10 years of experience of delivering using the Cloud, we are the most experienced MIS provider. We are constantly developing our system to reduce bolt ons. We present our software via up to date browser technology and an intuitive user friendly interface making everyday tasks simple to find and execute.
Personal Data Items	Pupil Name DOB Address Title Gender Class Year Parent/carer name and contact details UPN Dietary Requirements Medical Information Attendance/exclusion FSM SEN EAL & First Language Assessment Information Pupil Premium Child Protection Plan School history Looked After information Ethnicity Religion

	Name Address Phone number Email address Title Gender DOB NI Number Ethnicity Bank Account information Qualifications Disability and Medical Information Religion Martial status Language Passport information Dietary requirements Absences Car information Next of Kin Payroll number DBS Information
Why is it being processed?	https://bromcom.com/privacy-policy/
Who is data shared with?	https://bromcom.com/privacy-policy/

System used: Canva	
Owner	The King Edward VI Academy
Description	Canva is an online design and publishing tool
Personal Data Items	Pacher Name date of birth email phone number school analytics data usage data including device & location Student Name class school email analytics data usage data including device & location
Why is it being processed?	To allow use of Canva resources and to improve Canva service to users

Who is data shared with? Third party companies to provide service	
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System used: Capita	
Owner	The King Edward VI Academy
Description	MIS used for data storage for educational providers/local authorities
Personal Data Items	Name DOB Address DBS information Gender Other applicable personal data/special category data as stored on education provider/local authority
Why is it being processed?	To perform task as per obligation, public task, MIS storage of data for education provider/local authority
Who is data shared with?	https://www.capita.com/about-capita/privacy- notice#3925188384-2973987467

System used: CCTV	
Owner	The King Edward VI Academy
Description	CCTV
Personal Data Items	Staff • Images Child • Images Visitor • Images
Why is it being processed?	Safeguarding
Who is data shared with?	Police in event of criminal investigations

System used: Compass and careers tracking	
Owner	The King Edward VI Academy
Description	We have created Compass and Tracker, free online tools for schools and colleges in England. Compass helps you to evaluate your institution's careers activity against the eight benchmarks of best practice — known as

	the Gatsby Benchmarks.Features and benefits Evaluate your careers activity in as little as 30 minutes Compare your school to each of the eight Gatsby Benchmarks Identify areas for improvement, with resources to help you get there Use your result as the basis for your careers plan for the year
Personal Data Items	pupil Name class
Why is it being processed?	https://compass.careersandenterprise.co.uk/info
Who is data shared with?	https://compass.careersandenterprise.co.uk/info

System used: Computershare- Childcare Vouchers	
Owner	The King Edward VI Academy
Description	Childcare voucher provider
Personal Data Items	• Name • Address • Job Title • Salary
Why is it being processed?	To provide childcare vouchers to those who have registered for such benefit.
Who is data shared with?	https://www.computershare.com/uk/privacy-policy

System used: Debbie Judd HR	
Owner	The King Edward VI Academy
Description	Our aim is to provide outstanding HR advice and support to schools and academies, which will then able schools and academies to focus on providing high standards of education to their pupils and students. We are a based in the North East of England and we offer HR advice and support to education establishments local to us and remotely to those further field. Whatever the size of your organisation, we can offer flexible HR advice and support through our different packages. We are well aware of budget restraints across the education and other sectors and will always endeavour to keep our costs low and ensure that we provide value for money, supporting clients to manage their budgets efficiently. In our experience, we have found that the vast majority of HR issues can be resolved informally when dealt with appropriately at the earliest opportunity and strive to work with our clients on this basis. Our aim is to support you through initial concerns, providing professional, appropriate, proactive support in order to avoid a lengthy, costly HR process. We pride ourselves on our caring, knowledgeable and professional approach and will deliver legislative and practical HR support, at the highest standard, whilst adopting a common sense approach.

Personal Data Items	Staff
	NameAll staff employment details
Why is it being processed?	https://debbiejuddhr.co.uk/about-us/
Who is data shared with?	https://debbiejuddhr.co.uk/about-us/

System used: DfE (Gov.uk)	
Owner	The King Edward VI Academy
Description	The Department for Education (DfE) is data controller for the personal data DfE and our executive agencies process. Our executive agencies are: Education and Skills Funding Agency (ESFA) Standards and Testing Agency (STA) Teaching Regulation Agency (TRA)
Why is it being processed?	We receive your personal information indirectly from other organisations. For example, we collect information about: you, your learning and your achievements - we collect this information from educational settings like early years providers, schools, academies, independent schools, colleges and training providers and from your employer, if applicable children in need, children looked after and alternative provision - we collect this information from local authorities you to support research and to safeguard children - we collect this information from other government departments, early years providers, schools, academies, independent schools, colleges and training providers your exam results - we receive this from awarding organisations and exam boards teachers and employees in educational settings or local authorities - we collect this information from the educational setting or local authorities
Who is data shared with?	https://www.gov.uk/government/organisations/department-for-education/a bout/personal-information-charter#how-we-use-your-information

System used: DFE-Census and workforce Census	
Owner	The King Edward VI Academy
Description	The school workforce census is a statutory data collection that takes place each autumn. You must complete statutory censuses by law unless there's a good reason not to. The census collects data on all teaching and support staff in regular employment, including those working for: local authorities on central contracts local-authority-maintained schools academies free schools, including: studio schools university technical colleges pupil referral units (local authority establishments that provide education for children who cannot attend a mainstream school) Local authorities are responsible for: coordinating and approving the submission of census data from all their maintained schools submitting data for centrally employed school staff Academies are responsible for submitting and approving their own census data.
Personal Data Items	Staff

	Name
Why is it being processed?	https://www.gov.uk/help/privacy-notice
Who is data shared with?	https://www.gov.uk/help/privacy-notice

System used: ECT Manager	
Owner	The King Edward VI Academy
Description	ECT Manager is an online system that makes it easy for Appropriate Bodies and schools to manage every part of the ECT induction process in one place.
Personal Data Items	• Name • Job Role • Contact Details
Why is it being processed?	To manage ECT induction
Who is data shared with?	https://www.ectmanager.com/privacy-notice/

System used: Education Mutual	
Owner	The King Edward VI Academy
Description	Staff absence protection for schools
Personal Data Items	 Name DOB Gender Role Salary Band Contact name
Why is it being processed?	Used to provide school with contacts to manage membership (staff absence protection/insurance)
Who is data shared with?	School only - no third parties

System used: Egress	
Owner	The King Edward VI Academy
Description	Intelligent Email Security protects against data breaches by engaging and empowering users without introducing friction.
Why is it being processed?	Email security
Who is data shared with?	https://www.egress.com/legal/privacy-policy

System used: Everwell Occupational Health	
Owner	The King Edward VI Academy
Description	Everwell are Nationwide providers of flexible Occupational Health Services, Health Surveillance, Occupational Health Assessments and Medicals across the UK. We provide convenient workplace, remote and off-site (face-to-face) services to all types of organisations from SMEs to large single & multiple site operations, for both private and public bodies.
Personal Data Items	Name Contact Details Employment Details Health Information Absence Record
Why is it being processed?	To fulfil service requests
Who is data shared with?	https://www.everwelloh.co.uk/privacy-policy

System used: Every by IRIS	
Owner	The King Edward VI Academy
Description	A leading provider of compliance and HR management solutions for the education sector. Software to make your working life simpler.
Personal Data Items	 Name Job Title Contact information including employer, address, email address, IP address, phone number, Postcode, industry and sector
Why is it being processed?	We may use and process your personal information where this is necessary to enter into or perform a contract with you and to fulfil and complete your orders, purchases and other transactions entered into with us.
Who is data shared with?	Trust

System used: EVOLVE visits	
Owner	The King Edward VI Academy
Description	An online system for the planning, approval and management of educational visits, sports fixtures and extra-curricular activities.
Personal Data Items	Staff

	 Name e-mail address IP address Location data Qualifications Pupil Name Date of Birth UPN
Why is it being processed?	To reduce paperwork, simplify procedures, produce self-review and inspection preparation data, and improve staff confidence in that they automatically follow both employer, and National Guidelines.
Who is data shared with?	'The only time that any information will be shared by us outside of our services is where our Customer has asked us to configure the service so that it shares certain data with specified third party programs including calendars.'

System used: Examination Boards administration	
Owner	The King Edward VI Academy
Description	Pearson/OCR/AQA/ASDAN/Edexcel and any other examination board
Personal Data Items	 Name Date of birth Gender Unique Candidiate identifier Unique Learner Number Legal Name Coursework marks Forecast grades
Why is it being processed?	Exam entry and issuing of qualifications
Who is data shared with?	Examination Board

System used: Exampro (Doublestruck)	
Owner	The King Edward VI Academy
Description	Assessment software to produce catered assessments based on AQA past paper questions/mark schemes at GCSE/A-Level.
Personal Data Items	Pupil Name Date of Birth UPN Gender

	 Admission Number Year Group Ethnicity Eligiblity for FSM / FSM6, PP indicator SEN status Looked After / Ever Looked After Service children Traveller status Teacher / Staff Name
Why is it being processed?	where we need to perform the contract we are about to enter into or have entered into with you, including account creation, saving tests and mark entry, product renewal notices, administration of accounts, payment validations, including taking and processing payments, statistical analysis, market research, marketing and support; to inform the ongoing development of our products and services; where it is necessary for our legitimate interests (or those of a third party) and your interests and fundamental rights do not override those interests; where we need to comply with a legal or regulatory obligation.
Who is data shared with?	Staff, Pupils, Parents

System used: FFT Aspire	
Owner	The King Edward VI Academy
Description	Performance analysis, target setting, pupil progress tracking, attendance tracking and reading assessment.
Personal Data Items	Staff Name Username Email Address Job Title Phone Number Child Name DoB Gender Language Ethnicity School Attendance Exam and assessment information SEND information
Why is it being processed?	https://fft.org.uk/viewer/?pdf=FFT-Privacy- Notice&d=FFT%20Privacy%20Notice&l=/privacy

Who is data shared with?	https://fft.org.uk/viewer/?pdf=FFT-Privacy-
	Notice&d=FFT%20Privacy%20Notice&l=/privacy

System used: GL-Assessment	
Owner	The King Edward VI Academy
Description	GL assessments provide a range of tests for schools including reading, progress and cognitive tests
Personal Data Items	Staff Name School Email Class Pupil Name Age Gender Class Year Performance data
Why is it being processed?	To provide? access to a range of testing and diagnostic tools for teaching staff.
Who is data shared with?	Shared with school

System used: Google Classroom	
Owner	The King Edward VI Academy
Description	A free and easy tool helping educators efficiently manage and assess progress, while enhancing connections with learners from school, from home, or on the go.
Personal Data Items	Teacher • Name Child • Name
Why is it being processed?	https://policies.google.com/privacy?hl=en-GB#infocollect
Who is data shared with?	https://policies.google.com/privacy?hl=en-GB#infocollect

System used: Google drive for education

Owner	The King Edward VI Academy
Description	suite of online tools for staff and pupils, including Google drive, docs, slides, sheets, gmail and Google classroom.
Personal Data Items	Staff Name Classes / groups Gmail address Pupil Name Classes / groups Gmail address Governor Name Governor Name Gmail address
Why is it being processed?	To provide Google drive for education to staff, pupils and governors.
Who is data shared with?	Staff and Pupils

System used: Google Meet	
Owner	The King Edward VI Academy
Description	Google Meet is a video-communication service developed by Google. It is one of two apps that constitute the replacement for Google Hangouts, the other being Google Chat
Personal Data Items	teacher Name thild Name
Why is it being processed?	https://policies.google.com/privacy?hl=en-GB
Who is data shared with?	https://policies.google.com/privacy?hl=en-GB

System used: Governance	
Owner	The King Edward VI Academy
Description	Details of all members of the Governing Body
Personal Data Items	Name

	 Name Address Contact Details Photos Attendance at Meetings Pecuniary Interests
Why is it being processed?	Statutory Requirement
Who is data shared with?	Local Authority and the general public

System used: HAF- HolidayActivities	
Owner	The King Edward VI Academy
Description	The dedicated platform built to run and report on your local authority HAF programme.
Why is it being processed?	To run and report HAF programme for schools.
Who is data shared with?	https://www.holidayactivities.com/privacy-notice/

System used: Health & Safety	
Owner	The King Edward VI Academy
Description	Records pertaining to Health & Safety
Personal Data Items	Staff Name Contact details D.o.B Record of Accident/Incident Child Name Contact details D.o.B Record of Accident/Incident Visitor Name Contact details Record of Accident/Incident
Why is it being processed?	To ensure Health and Safety Regulations are followed
Who is data shared with?	NCC, school staff and parents

System used: HMRC (gov.uk)	
Owner	The King Edward VI Academy
Description	HMRC is the UK's tax, payments and customs authority, and we have a vital purpose: we collect the money that pays for the UK's public services, and help families and individuals with targeted financial support.
Why is it being processed?	To collect money that pays for public services.
Who is data shared with?	https://www.gov.uk/help/privacy-notice

System used: Huggg	
Owner	The King Edward VI Academy
Description	Purchase and send supermarket vouchers to those in need. Manage funds and give recipients choice all in one simple to use platform.
Personal Data Items	parent • Name child • Name • age
Why is it being processed?	https://www.huggg.me/privacy
Who is data shared with?	https://www.huggg.me/privacy

System used: Hutchinsons Catering	
Owner	The King Edward VI Academy
Description	Hutchison Catering offers a refreshingly different range of catering services to to schools and businesses driven by our ethos of personal relationships and honest professionalism. Established by brothers Colin and Andrew Hutchison in 2013, we specialise in delivering tailored catering services to the Education and Business sectors throughout the UK. With roots as a family-run business, we always put people first, prioritising successful relationships with our partner schools, the welfare and development of our teams and the enjoyment and nutrition of our students. We take pride in building meaningful partnerships with our clients through integrity, passion for quality, a commitment to innovation and a genuine belief in simply doing things better. In May 2025, Hutchison Catering strengthened its business by joining forces with Impact Food Group – another great partnership as both businesses are united in the mission of transforming lives through the power of food. With over twelve years of experience serving exceptional food, we know that quality catering does not happen by chance. It happens as a result of passionate people working together to develop innovative menus using quality ingredients before serving them with care, and that is where Hutchison Catering excels.

Personal Data Items	 Name Year Group DOB Parent Name Addresss email
Why is it being processed?	https://hutchisoncatering.co.uk/our-policies/
Who is data shared with?	https://hutchisoncatering.co.uk/our-policies/

System used: ICT North	
Owner	The King Edward VI Academy
Description	IT services for schools
Personal Data Items	Name Username Email address Temporary passwords Pupil Name Username Email address Temporary passwords
Why is it being processed?	ICT support to end users at site / access to school IT equipment.
Who is data shared with?	Staff, pupils, ICT North administrators

System used: IMP Software	
Owner	The King Edward VI Academy
Description	Budgeting, forecasting and reporting tool for MATs
Personal Data Items	https://impsoftware.co.uk/privacy-policy/ • Name
Why is it being processed?	IMP Planner automates the process by combining finance, forecast and payroll data to ensure you're always able to accurately and efficiently predict your year-end outturn – while automatically shaping your 5-year forecast.

Who is data shared with?	https://impsoftware.co.uk/privacy-policy/
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System used: Inventry	
Owner	The King Edward VI Academy
Description	A system for visitors, staff & pupils. It takes details & a photo & can make a badge of this. Subject signs in & signs out. This allows monitoring of who is present & unlike visitor book cannot be seen by others plus the photo badge identifies visitors etc for safeguarding
Personal Data Items	Visitor • Name • Company [if any] • Photograph • Vehicle Reg • Times in & out • Who visiting • email Staff member • Name • Times signed in & out Student • Name • Form group • Year group • Times signed in & out
Why is it being processed?	School security- school has real time view of who is visiting. System makes a badge with photo which is useful for identifying visitors - safeguarding
Who is data shared with?	Only shared with systems when customer requests this

System used: IRIS	
Owner	The King Edward VI Academy
Description	Software solutions for accountancy, payroll, HR management, Education management, financial management and biometric systems and technology.
Why is it being processed?	https://www.iris.co.uk/privacy-policy/
Who is data shared with?	https://www.iris.co.uk/privacy-policy/

System used: Jump- Website Provider

Owner	The King Edward VI Academy
Description	User research, web design, brand strategy, brand identity, graphic design, illustration, print design, animation, motion graphics and brand communication
Personal Data Items	• Name • Email Address
Why is it being processed?	To inform parents and the wider community about the life of the school
Who is data shared with?	https://www.wesayhowhigh.com/privacy-policy

System used: Kerboodle	
Owner	The King Edward VI Academy
Description	Kerboodle works alongside your course textbooks to seamlessly integrate quality digital resources into all of your lessons – both in school and at home. Packed with customisable learning content, assessment materials and reporting tools, Kerboodle allows you to seamlessly integrate quality digital resources into your classroom. Over 3 million students and teachers currently use Kerboodle across 60 courses and a wide range of subjects including Modern Languages, Science, Mathematics, English and Geography
Personal Data Items	Teacher • Name Child • Name
Why is it being processed?	https://global.oup.com/privacy?cc=us
Who is data shared with?	https://global.oup.com/privacy?cc=us

System used: Looked After Children Records - Electronic	
Owner	The King Edward VI Academy
Description	Information relating to children who are in Looked After Care
Personal Data Items	 Name Date of Birth Address Personal Education Plan Health Needs Social Care Needs Educational Needs

	Family Background
	Parents & Carers
	NameContact DetailsAddress
	Staff
	NamePosition
	External Support
	NameOrganisationPositionAddressContact Details
Why is it being processed?	To support the education of children who are Looked After
Who is data shared with?	Social Workers, Local Authority, Carers, Receiving school

System used: My Maths	
Owner	The King Edward VI Academy
Description	MyMaths is an interactive online teaching and homework subscription website for schools that builds pupil engagement and consolidates maths knowledge.
Personal Data Items	Staff Name School Email Pupil Name Age Gender Year Class Performance data
Why is it being processed?	To provide pupils and staff with access to a wider range of mathematics online teaching and learning materials.
Who is data shared with?	Shared within school.

System used: Nereo (Matrix)	
Owner	The King Edward VI Academy
Description	North East Regional Employers' Organisation is one of eleven regional bodies that support local authorities across England, Wales and Northern Ireland. NEREO's function is to support local authorities and partner organisations in the fields of Human Resources, Organisational Development and Employee Relations in all their complex and varied forms. NEREO is a small organisation with a big reputation. Our staff have over a hundred years experience of working in the public sector. Some have voluntary and private sector experience too. The Governance of NEREO is carried out by an Executive Committee made up of Elected Member representatives from each of the local authorities.
Personal Data Items	Name Date of birth
Why is it being processed?	https://www.nereo.gov.uk/privacy-notice/
Who is data shared with?	https://www.nereo.gov.uk/privacy-notice/

System used: Otter.ai	
Owner	The King Edward VI Academy
Description	Al Meeting minute taking software
Personal Data Items	 Pupil, Parent, Staff, Etc. Name Any information disclosed within the meeting, mixture of potential personal data/special category
Why is it being processed?	https://otter.ai/privacy-security
Who is data shared with?	https://otter.ai/privacy-security

System used: Pearson	
Owner	The King Edward VI Academy
Description	Pearson provides education, training and assessment/verification services around the world (our "Services"). We work directly with individuals such as students, parents, teachers, and other professionals, and provide our Services to institutions (such as schools, universities, employers).
Personal Data Items	Name Information collected as part of Examinations, certifications, Educational Courses, and Tutoring

	 Health data for access arrangements Biometric face and voice technology to prevent cheating Other sensitive information for equality monitoring
Why is it being processed?	https://www.pearson.com/en-gb/privacy-center/privacy-notices.html
Who is data shared with?	https://www.pearson.com/en-gb/privacy-center/privacy-notices.html

System used: Provider Portal (Admissions)	
Owner	The King Edward VI Academy
Description	Provider Portal (Admissions) - portal for admissions of pupils to schools.
Personal Data Items	Pupil Name Age Address Gender, Race, FSM, PP, SEND, EHCP etc. Parent Name Age Address Relevant personal and special category data applicable to admissions
Why is it being processed?	Information is shared to inform future admissions for children in the Northumberland Local Authority
Who is data shared with?	Schools, LA / Private professionals when applicable

System used: PS Financials	
Owner	The King Edward VI Academy
Description	Accounting, purchasing, budgeting and reporting software.
Personal Data Items	Name School MIS ID Email address School Name Purchase data Accounting data Sales data Expense data Payment data

	VAT returns
Why is it being processed?	To provide the school with an online financial management system.
Who is data shared with?	VAT returns shared with HMRC

System used: RealSmart	
Owner	The King Edward VI Academy
Description	Realsmart provides a website that improves communication and makes collaboration easy! Google Apps for Education and your online learning and tracking tools wrapped into one school website bringing your whole school online!
Personal Data Items	Name School MIS id Classes Pupil Name UPN Classes Attendance Achievement and behaviour
Why is it being processed?	To provide staff and pupils with access to an online learning environment with a range of tools including Google drive for education.
Who is data shared with?	Staff & Pupils

System used: School Cloud	
Owner	The King Edward VI Academy
Description	SchoolCloud started in a computing classroom — except, we weren't the teachers. Our company founders were aged 15 and challenged by their IT teacher to solve a school-wide issue of room double bookings. They spent a rainy, Scottish summer developing our very first product, Room Booking System. Not only did their school find it a winning solution, but they even gave them the grand sum of £100 for it! Equipped with our first income and some valuable guidance from entrepreneurial parents, we launched our business from the playground in 2006. And we've not looked back since. Today, by understanding our customers to ensure our technology is tailored to their needs, our software has come far beyond version one. We've organically grown our team to develop and launch multiple award-winning technology solutions that are used across the world to enhance school operations.
Personal Data Items	Parents

	Name Email address
	Pupil
	Name
	Teacher
	• Name
Why is it being processed?	https://www.schoolcloud.co.uk/privacy-notice.asp
Who is data shared with?	https://www.schoolcloud.co.uk/privacy-notice.asp

System used: School Cloud- TES	
Owner	The King Edward VI Academy
Description	Parents evenings, clubs & events and room booking
Why is it being processed?	To marents evenings, clubs & events and room bookings
Who is data shared with?	https://www.schoolcloud.co.uk/privacy-notice.asp

System used: School's Mutual	
Owner	The King Edward VI Academy
Description	Schools Mutual is a not-for-profit absence cover solution designed exclusively for schools to keep money in education. Our primary goal is to support schools, their budgets and their staff. Our cover is designed to both protect your budget against the rising cost of absences, whilst also supporting you in reducing those absence levels.
Personal Data Items	Staff responsible for making the decisions relating to scheme of cover Name email address school phone number Staff Name DOB Gender Position Marital status Job description and working hours Medical history including details of pre-existing medical/health conditions Information relating to current health/medical condition and previous absence records

Why is it being processed?	• Under a contract, or to take steps to enter into a contract in respect of membership of the Mutual fund and the services provided therein. • To comply with a legal obligation • For our legitimate interests or those of a third party (provided the individual's rights and freedoms are not overridden) • to protect the vital interests of the data subject or another natural person • The data subject has freely given clear consent
Who is data shared with?	To manage and administer the fund, we need to share personal data with third-party processors. These may include: • Schools Advisory Service (SAS) – the fund administrator Wellbeing Services Personal data may also be shared with third-party service providers who deliver specific Medical and Wellbeing services or activities to members' staff. In all instances SAS Mutual CIC will: • Establish a data-sharing agreement with the supplier or contractor, either in the contract or MUTUAL V2 Page 4 as a standalone agreement, to ensure the fair and lawful processing of personal data following your policies, our policies and the data protection legislation • Only share data to the extent that the sub-processor or service provider needs it to deliver their service and to keep them safe while working with you and us. Others We may also share the contact details of your organisation with other companies in the group if we believe their services would be of interest and benefit to you. We use third-party service providers such as MailChimp to send marketing materials. We may share the name and contact email addresses of members, former members, and prospective member organisations with those service providers to assist us in carrying out this processing activity

System used: School360	
Cystem used. Ochooloo	
Owner	The King Edward VI Academy
Description	Learning platform for Northumberland schools with links to 3rd party educational resource providers.
Personal Data Items	Name School id Class/Group Year UPN (Unique Pupil Number) Gender Attendance (If School360 used for registration) Pupil concern reports EYFS reflections Staff Name Staff Alternative e-mail address Teacher pupil notes
Why is it being processed?	To facilitate setting up and access to the County learning platform - School360
Who is data shared with?	SIMs Wonde Frog Learning Just2easy Interactive Resources

System used: SchoolGrid	
Owner	The King Edward VI Academy
Description	SchoolGrid provides kitchen management software to schools and caterers across the public sector.
Personal Data Items	Pupil/parent/guardian account Name DOB Gender Email Telephone Number
Why is it being processed?	? Allowing parents and guardians to control their child's school meal service ? Providing (often critical) nutrition and allergy information to parents and guardians ? Contacting parents and guardians, possibly in case of emergency ? Providing parents and guardians with cashless payment options ? Providing parents and guardians with a means to submit feedback regarding the school meals service
Who is data shared with?	1. In certain circumstances, We may be legally required to share certain data held by Us, which may include your personal data, for example, where We are involved in legal proceedings, where We are complying with legal obligations, a court order, or a governmental authority. 2. We may sometimes contract with third parties to supply services to you on Our behalf, such as card payment processing. In some cases, the third parties may require access to some or all of your data. Where any of your data is required for such a purpose, We will take all reasonable steps to ensure that your data will be handled safely, securely, and in accordance with your rights, Our obligations, and the obligations of the third party under the law. 3. We may compile statistics about the use of Our Site including data on traffic, usage patterns, user numbers, sales, and other information. All such data will be anonymised and will not include any personally identifying data, or any anonymised data that can be combined with other data and used to identify you. We do this to ensure that our site performs well and to identify any software issues. 4. We may from time to time share such data as described above with third parties such as prospective investors, school caterers (where they are contracted to provide food services at your child's school, and partners. Data will only be shared and used within the bounds of the law.

System used: SEND electronic records	
Owner	The King Edward VI Academy
Description	Records relating to Special Educational Needs and Disability for individual pupils
Personal Data Items	PupilsNameDate of Birth

	 Address Health Needs Social Care Status Educational Needs SEND History
	Parents / Carers
	NameAddressContact details
	Staff
	NamePosition
	External Support Workers
	NameOrganisationPositionAddressContact details
Why is it being processed?	To ensure appropriate levels of support for the student in relation SEND needs
Who is data shared with?	Parents/Carers as appropriate; Social Workers; Health Care Professionals; Receiving Schools; Youth Offending Teams (case dependent); LA Workers as appropriate

System used: Seneca Learning	
Owner	The King Edward VI Academy
Description	4,500,000 students use Seneca to boost their grades at school and at home. We have interactive courses written by senior examiners for ages 8-18. Our free parent accounts let you monitor your child's progress on these courses whenever you like!
Personal Data Items	Teacher Name Parent Name Child Name Age
Why is it being processed?	https://senecalearning.com/en-GB/privacy

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System used: Sign-In App	
Owner	The King Edward VI Academy
Description	Electronic sign-in software for the school / fire regulations / emergency evacuation
Personal Data Items	Staff Name Job title Car registration Photo Email address IP addresses Usage data Cookies data Conline navigation data Location data Browser data Parent Name Car registration Photo Email address IP addresses Usage data Cookies data Conline navigation data Frowser data Parent Name Car registration Photo Email address Usage data Cookies data Online navigation data Browser data Purpose of visit Visitor Name Car registration Job title/company Photo Email address IP addresses Usage data Cookies data Purpose of visit
Why is it being processed?	Purpose of visit Safeguarding, health and safety, fire regulations, emergency evacuation
Who is data shared with?	School staff, visitors
	'

System used: SIMS	
Owner	The King Edward VI Academy
Description	SIMS is a management information system used by maintained schools in the UK. It provides, teachers, senior leaders and support staff with the tools to efficiently manage daily school life and drive improvement in their schools.
Personal Data Items	Pupil Name Date of birth Address Title Gender Class Year Parent/carer name UPN Dietary Requirements Medical information Attendance/exclusion FSM SEN Assessment information Child Protection Plan School history Looked After Information Parent/Carer Name Address Phone number email address
	 Gender Title DOB Parental responsibility Language Occupation Staff Name
	 Address Phone number email address Title Gender DOB NI Number Ethnicity

	 Bank Account Information Qualifications Disability & Medical Information Religion Marital status Language Passport Information Dietary requirements Absences Car information Next of Kin Payroll number DBS Information
Why is it being processed?	Processing of this data is necessary for the completion of a public task and for the school to meet statutory requirements.
Who is data shared with?	Parents

System used: SISRA	
Owner	The King Edward VI Academy
Description	SISRA Analytics can assist schools with department reviews, target setting, analysis of current data, intervention and exam Results Day analysis.
Personal Data Items	Name School name School address Email address Telephone number IP address Pupil Name School Performance data Year Classes
Why is it being processed?	To provide the school with a range of analytical tools.
Who is data shared with?	Shared internally External third parties see attachment.

System used: Social media sites e.g. Twitter, Facebook	
Owner	The King Edward VI Academy
Description	Social Media tool used to inform parents about events in school and celebrate children's achievement.

Personal Data Items	Pupil Photos (unnamed) Videos (unnamed) School name Classes
Why is it being processed?	Unnamed photos of pupils and their work are used on the site
Who is data shared with?	Information shared with parents

System used: Sparx Learning	
Owner	The King Edward VI Academy
Description	Online resource that create systems that support students, teachers, and school leadership to improve educational outcomes.
Personal Data Items	Student Name Date of Birth Gender Student group e.g pupil premium, EAL UPN email Parent Name email Teacher Name Job Title
Why is it being processed?	To produce personalised resources and to allow school to analyse performance of individual students and student groups. To allow parents to support pupil learning.
Who is data shared with?	Support companies and research partners

System used: Steplab	
Owner	The King Edward VI Academy
Description	Targeted professional development sytem
Personal Data Items	Staff
	NameGenderRace

	 DoB Title School Role Subject Taught URN Coaching data Email Telephone Number
Why is it being processed?	To support professional development
Who is data shared with?	https://steplab.co/support/policies/privacy

System used: Still Human	
Owner	The King Edward VI Academy
Description	Still Human delivers workshops to staff in education on a range of health and wellbeing topics, sharing evidence-based knowledge and practical strategies that make being a human a little easier.
Personal Data Items	Name Personal and special category data necessary to provide wellbeing services, courses and workshops
Why is it being processed?	https://cdn.cms.stillhuman.co.uk/Still_Human_Privacy_Policy_March_202 4_Version_4_7e1a68cc97.pdf
Who is data shared with?	https://cdn.cms.stillhuman.co.uk/Still_Human_Privacy_Policy_March_202 4_Version_4_7e1a68cc97.pdf

System used: The National College	
Owner	The King Edward VI Academy
Description	A provider of online training for staff & governors
Personal Data Items	Staff member Name Job Title Email Phone number Governor Name Email Phone number
Why is it being processed?	In order to provide access to online training and for billing purposes
Who is data shared with?	Contractors to provide service

System used: TrustGov	
Owner	The King Edward VI Academy
Description	A governance MIS
Personal Data Items	Name Phone Number Email Address Mailing Address Job Title Date of Birth Declaration of Interest
Why is it being processed?	A governance planning and compliance system
Who is data shared with?	https://berryeducation.com/trustgov-privacy-policy/

System used: Tusker- Salary Sacrifice	
Owner	The King Edward VI Academy
Description	Employees enjoy the ultimate benefit of driving a brand new fully insured and maintained car for a fixed monthly amount taken from their salary.
Personal Data Items	Name Contact Details Salary Information
Why is it being processed?	Salary sacrifice car scheme
Who is data shared with?	https://tuskercars.com/privacy-policy/

System used: Tyne & Wear Pension Fund- South Tyneside Council	
Owner	The King Edward VI Academy
Description	The Administering Authority holds personal data, in its capacity as a controller, for the proper handling of all matters relating to the Fund, including its administration and management.
Personal Data Items	Contact details- name, address, telephone numbers, and email Identifying details- DoB, NI number, employee and membership numbers Length of service and salary information Bank account and tax details Information about family, dependents and personal circumstances Health information

	Criminal conviction information
Why is it being processed?	For all matters relating to the Fund, including its administration and management. This can include the processing of your personal data for all or any of the following purposes: To contact you. To assess eligibility for, calculate and provide you (and, if you are a member of the Fund, your beneficiaries upon your death) with benefits. To identify your potential or actual benefit options and, where relevant, implement those options. To allow alternative ways of delivering your benefits, for example, through the use of insurance products and transfers to or mergers with other pension arrangements. For statistical and financial modelling and reference purposes (for example, when we assess how much money is needed to provide members' and beneficiaries' benefits and how that money should be invested). To comply with our legal and regulatory obligations as the administering authority of the Fund. To address queries from members and other beneficiaries and to respond to any actual or potential disputes concerning the Fund. The management of the Fund's liabilities, including the entering into of insurance arrangements and selection of Fund investments. In connection with the sale, merger or corporate reorganisation of or transfer of a business by the employers that participate in the Fund and their group companies.
Who is data shared with?	https://www.twpf.info/article/11482/Full-privacy-notice#whatdatawehold

System used: UCAS	
Owner	The King Edward VI Academy
Description	University Applications
Personal Data Items	 Name Predicted Grades References Teacher Name email address
Why is it being processed?	To enable students to apply for university
Who is data shared with?	N/A

System used: Unifrog	
Owner	The King Edward VI Academy
Description	Research platform for destinations
Personal Data Items	Child
	Name Contact Details

	Assessment informationDate of birth
Why is it being processed?	To enable students to research possible destinations for post 16 and 18 study
Who is data shared with?	SLT and tutors

System used: Vivify	
Owner	The King Edward VI Academy
Description	Getting together with others improves mental and physical wellbeing, boosts confidence, cures loneliness and helps people feel more positive about life. That's why we started Vivify. As school hire experts, we make it simple for people to find local spaces to get together, whilst also helping to provide much needed funding to schools.
Personal Data Items	Staff • Name Email • Name
Why is it being processed?	https://www.vivifyvenues.com/privacy-policy
Who is data shared with?	https://www.vivifyvenues.com/privacy-policy

System used: WardHadaway	
Owner	The King Edward VI Academy
Description	As a full service law firm, we offer a huge variety of services to a wide cross section of client groups. Those working in the public and third sectors operate in an often sensitive environment. They can be under significant scrutiny, as they use limited resources to try to achieve maximum impact and benefit. So whether working with educational establishments, local authorities or blue light services, with charities or social enterprises, our teams are highly experienced in providing a robust, efficient and effective service.
Personal Data Items	Staff Name DOB Address Pupil Name Address DOB DOB

	NameDOBAddrerss
Why is it being processed?	https://www.wardhadaway.com/privacy-notice/
Who is data shared with?	https://www.wardhadaway.com/privacy-notice/

System used: Wonde	
Owner	The King Edward VI Academy
Description	Manages transfer of data from Sims MIS to School360.
Personal Data Items	Staff Name Pupil Name School id Class/group Year UPN Gender Attendance
Why is it being processed?	To facilitate the exchange of data to allow the set up of school360 for a school.
Who is data shared with?	School360 users

System used: Zoom	
Owner	The King Edward VI Academy
Description	Zoom helps businesses and organizations bring their teams together in a frictionless environment to get more done. Our easy, reliable cloud platform for video, voice, content sharing, and chat runs across mobile devices, desktops, telephones, and room systems.
Personal Data Items	Teacher • Name Parent • Name
Why is it being processed?	https://zoom.us/trust
Who is data shared with?	https://zoom.us/trust

System used: Access Arrangements online	
Owner	The King Edward VI Academy
Description	Access Arrangements Online (AAO) is the online system used by schools and colleges to apply for and manage pre-examination adjustments for candidates with special educational needs, disabilities, or temporary injuries. These arrangements, such as extra time or the use of a scribe, are "reasonable adjustments" under the Equality Act 2010 that help candidates access exams without changing the assessment's difficulty, ensuring a level playing field for learners.
Personal Data Items	Pupil Name DOB Candidate Number Year Group Academic Year Date of Exam Details of impairment
Why is it being processed?	To access exam arrangements
Who is data shared with?	https://www.jcq.org.uk/wp-content/uploads/2020/06/Data-Protection-Notic e.doc#:~:text=This%20Notice%20is%20provided%20to,confirm%20what %20your%20difficulties%20are.

System used: Amira Al Reading Coach	
Owner	The King Edward VI Academy
Description	Al Reading Coach and assessment platform (Pilot Scheme)
Personal Data Items	Student Name (first name/initials)NameYear group
Why is it being processed?	To support with reading and assessment
Who is data shared with?	https://drive.google.com/file/d/18dezH4RLFD8T- DGrafzgh8H3vuWeLTcn/view

System used: color.adobe	
Owner	The King Edward VI Academy
Description	Adobe Color is used by creatives to design and discover color themes, generate palettes from images, explore color trends, and sync these themes directly to Adobe Creative Cloud apps like Photoshop and Illustrator for use in projects. It functions as a web app and a mobile app (via Adobe Capture) to provide tools for creating, managing, and sharing color inspiration and palettes.

Personal Data Items	Pupil
	Email address (school)
Why is it being processed?	To enable use of the platform
Who is data shared with?	https://www.adobe.com/uk/privacy/policy.html

System used: elevenlabs.io	
Owner	The King Edward VI Academy
Description	ElevenLabs is an Al audio research and deployment company. Our mission is to make content universally accessible in any language and in any voice.
Personal Data Items	Teacher • Email • Password
Why is it being processed?	ElevenLabs API makes it easy to integrate text-to-speech (TTS) and voice generation. To support with MFL work
Who is data shared with?	https://elevenlabs.io/privacy-policy

System used: Evolve+	
Owner	The King Edward VI Academy
Description	The UK's leading online system for managing educational visits, off-site activities, and adventurous learning. Designed specifically for schools, academies, and local authorities, EVOLVE streamlines the entire process – from planning and risk assessment to approval, active management and post-visit evaluation. We wanted to thank you for purchasing the Evolve+ option within the Corporate Health and Safety SLA. The purpose of this email is to outline the next steps to help you get Evolve+ up and running. We will be adding Evolve+ to your establishments Evolve account today. There will be no change to how you or your colleagues access the system. All usernames and passwords will remain the same. You will be sent an email by EduFocus (providers of Evolve) over the next 2-3 days. This email will be sent to the first person who is listed as the Main EVC in your establishments Evolve account. It will provide you with 2 things; Information and guidance about Evolve+ and, the Wonde link which connects your establishments MIS to your Evolve account Please note that those persons with access to more than 1 establishment in Evolve may receive separate notifications for each establishment. In this case, both emails will require a response for each respective establishment. Once the email is received, please disseminate the guidance information as needed and respond to the request regarding the Wonde link. The latter may be referred whoever manages your IT systems. When EduFocus receives your response regarding the Wonde link they will initialise the link and you will be up and running. If there are any queries in respect of the above or you are unsure who is listed as your Main EVC

	please get in touch. We look forward to working with you further over the coming year. SLA Brochure: https://sla.northumberland.gov.uk/Brochure.aspx?SLAID=20#Item517
Personal Data Items	Name Email IP Location data Qualifications Pupil Name Date of Birth UPN Basic medical information if applicable Parental contact details
Why is it being processed?	The UK's leading online system for managing educational visits, off-site activities, and adventurous learning. Designed specifically for schools, academies, and local authorities, EVOLVE streamlines the entire process – from planning and risk assessment to approval, active management and post-visit evaluation.
Who is data shared with?	'The only time that any information will be shared by us outside of our services is where our Customer has asked us to configure the service so that it shares certain data with specified third party programs including calendars.'

System used: GCSE Pod	
Owner	The King Edward VI Academy
Description	GCSEPod is a resource to help students learn, retain and recall all the information they need to achieve their GCSE goals.
Personal Data Items	Student Data - information extracted from Bromcom • MIS ID • Date of Birth • Surname • Forename • Admission Number Staff Data - information extracted from Bromcom • Title • Surname • Forename • Forename • Email • Teaching/Non Teaching Staff • Date of Leaving

	Role Text Staff Code Group Date - information extracted from Bromcom
	 Group Name/Type and ID Registration Group/Year Group/Class Name/Subject Name
Why is it being processed?	To give online access to gcse learning resources
Who is data shared with?	Shared with school

System used: Globalbridge	
Owner	The King Edward VI Academy
Description	globalbridge is a revolutionary digital learner profile platform built by teachers, empowering young people to showcase their full potential beyond exam grades, and connect with future career and education opportunities.
Personal Data Items	Student Information Student email address Student DOB Student Info: FSM/PP/In Care/Young Carer/EAL/SEN data
Why is it being processed?	We collect information about you so that we can operate the globalbridge website, platform and app effectively and provide you with the best possible service.
Who is data shared with?	https://www.myglobalbridge.com/privacy

System used: Inspiresport	
Owner	The King Edward VI Academy
Description	We take young people on a unique journey, igniting their dreams through the power of sport by providing sports development tours for schools and clubs.
Personal Data Items	Name DOB Gender Medical Information SEND Information
Why is it being processed?	To manage and support the needs of students participating in activities
Who is data shared with?	https://www.inspiresport.com/wp-content/uploads/2018/09/Privacy-Policy-1.pdf

System used: Integral Maths	
Owner	The King Edward VI Academy
Description	Integral is an award-winning online teaching and learning platform for A Level Mathematics designed to develop deep independent mathematical understanding.
Personal Data Items	• Name • Email
Why is it being processed?	To provide online learning resources and self-marking tests which provide instant feedback on student understanding, effort, and attainment.
Who is data shared with?	https://mei.org.uk/policies/privacy/

System used: Lafayette Photography	
Owner	The King Edward VI Academy
Description	To process orders and to provide a personalised service when visiting the website.
Personal Data Items	Pupil InformationStudent NameAdmission Number
Why is it being processed?	To process and fulfil orders
Who is data shared with?	We may transfer your personal information outside the EEA: · In order to enable us to provide goods or services to you and fulfil our contract with you. This includes order fulfilment, processing of payment details, and the provision of support services. · where it is in our legitimate interests and we have concluded these are not overridden by your rights . https://www.lafayettephotography.co.uk/policy/privacy

System used: Laurel Trust AI Study Bot Project (SLA with Whitley Bay High School)	
Owner	The King Edward VI Academy
Description	A research initiative funded by the Laurel Trust, in partnership with Whitley Bay High School and Northumbria University. The project is designed to re-engage students with their education through the use of Alpowered study bots and wellbeing support.
Personal Data Items	Wellbeing data Attendance data Bot interaction metrics data
Why is it being processed?	The project offers a valuable opportunity to support student's learning and wellbeing in a new and innovative way

Who is data shared with?	https://docs.google.com/document/d/1J76pY6NfJ1-ngigb0ekW4l_b2BMrr WCa106M776hReM/edit?tab=t.0
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System used: Live Register	
Owner	The King Edward VI Academy
Description	Live Register provides integrated card and biometric solutions to schools and colleges (Attendance monitoring / cashless payment systems)
Personal Data Items	• Name • Year Group
Why is it being processed?	Attendance monitoring
Who is data shared with?	https://www.liveregister.uk/node/151

System used: Mathswatch	
Owner	The King Edward VI Academy
Description	MathsWatch is the complete online Maths platform that makes learning available to students 24/7 from anywhere in the world.
Personal Data Items	• Email • Name
Why is it being processed?	to fulfil contractual requirements and grant access to restricted content on the Website.
Who is data shared with?	https://vle.mathswatch.co.uk/privacy-policy/

System used: Mentimetre	
Owner	The King Edward VI Academy
Description	Turn presentations into conversations with interactive polls that engage meetings and classrooms.
Personal Data Items	Teacher Name Email Student Name UPN (depends on opt in options?)
Why is it being processed?	https://www.mentimeter.com/trust/legal/privacy-policy

Who is data shared with?	https://www.mentimeter.com/trust/legal/privacy-policy
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System used: NST Group	
Owner	The King Edward VI Academy
Description	Provides educational trips
Personal Data Items	Name DOB Gender Medical Information SEND Information
Why is it being processed?	To manage and support the needs of students participating in the activities
Who is data shared with?	https://www.nstgroup.co.uk/privacy-statement

System used: OH3	
Owner	The King Edward VI Academy
Description	A SEQOHS Accredited provider of occupational health services; helping to optimise the health and productivity of the team.
Personal Data Items	Name Contact Details Health Information Employment Details Absence Record
Why is it being processed?	To fulfil service requirments
Who is data shared with?	https://oh3.co.uk/wp-content/uploads/2023/11/OH3-Occupational-Health-Privacy-Statement-2023.pdf

System used: Oliver v5 School Library Software	
Owner	The King Edward VI Academy
Description	Your library software should reflect your needs, and the needs of your students. Oliver development is user-driven; we work with students and library staff at every step. Regular development ensures that Oliver meets the ever-changing demands of technological advances while supporting the educational outcomes of students.
Personal Data Items	• Contact details (email)

	Interests/Reading HistoryDOBSchool details
Why is it being processed?	We collect, hold, use and disclose personal information for purposes relating to the promotion and supply of our products and services
Who is data shared with?	https://www.softlinkint.com/data-protection-privacy-policy/

System used: PGL	
Owner	The King Edward VI Academy
Description	Adventure holidays for all ages
Personal Data Items	 Name DOB Gender Medical Information SEND Information
Why is it being processed?	To manage and support the needs of the students participating in activities
Who is data shared with?	https://www.pgl.co.uk/en-gb/footer/legals/privacy

System used: Pinterest	
Owner	The King Edward VI Academy
Description	Pinterest is a visual discovery engine for finding ideas like recipes, home and style inspiration, and more
Personal Data Items	Pupil Email DOB
Why is it being processed?	To personalise your experience when you browse on Pinterest or when you visit other websites.
Who is data shared with?	https://policy.pinterest.com/en-gb/privacy-policy

System used: Premiership Rugby	
Owner	The King Edward VI Academy
Description	Premiership Rugby for schools involves programs like Project Rugby and the Gallagher Touchline Academy, which use the professional league's clubs and players to deliver fun, inclusive, non-contact rugby, educational resources (like the Premiership Rugby Champions app), and coach training to increase access to rugby for children in schools, focusing on health, digital skills, and positive character development. It aims to make

	rugby accessible to more state school children, helping them develop skills and healthy habits through rugby's values.
Personal Data Items	Name Name DOB Postal Address Email address Medical Data Educational Data
Why is it being processed?	to provide data to premier league on progress of children
Who is data shared with?	https://premiershiprugby.com/community/project-rugby

System used: Quizlet	
Owner	The King Edward VI Academy
Description	Quizlet is a free website providing learning tools for students, including flashcards, study and game modes.
Personal Data Items	Student Username DOB Email
Why is it being processed?	Allows the use of various study tools and allows Quizlet to help create new activities and services, like Quizlet Live.
Who is data shared with?	https://quizlet.com/privacy

System used: Socrative	
Owner	The King Edward VI Academy
Description	Socrative is a web-based and tablet app that can be used by teachers to assess student understanding in real-time through activities such as quizzes and polls
Personal Data Items	 Name Email Phone No (optional) Country School Name School Type User ID & Password Student

	Name User Name & Password
Why is it being processed?	To provide and maintain our Application and Services To notify you about changes to our Application and Services To allow you to participate in interactive features of our Application and Services when you choose to do so To provide customer support To gather analysis or information so that we can improve our Application and Services To monitor the usage of our Application and Services to detect, prevent, and address security issues
Who is data shared with?	https://www.socrative.com/privacy/

System used: this is school	
Owner	The King Edward VI Academy
Description	This is School provides curriculum-aligned and teacher-approved French, Spanish, German, Italian, Mandarin, Geography and Science digital resources. Used as a free trial
Personal Data Items	Teacher • Name • Email
Why is it being processed?	An intuitive platform which support with foreign languages
Who is data shared with?	https://www.thisisschool.com/privacy

System used: Triptico	
Owner	The King Edward VI Academy
Description	Triptico is a suite of web-based tools designed for use with an IWB - a collection of interactive lessons and resources
Why is it being processed?	to better understand needs to improve services and products; to customise the website according to user's online behavior and preferences. No student data is held. Students do not need to sign-in, register or create an account to access activities and resources that are shared with them.
Who is data shared with?	https://www.tripticoplus.com/