


# Whalton C of E Primary School

# GDPR Privacy Notice Summary Report

# Date: 05/11/2026

Data Protection Officer: Louise Gilmour

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# Introduction

Under the General Data Protection Regulations (GDPR), individuals have a right to be informed about how the school uses any personal data that we hold about them. This report provides information on the kinds of personal data we hold as a school and why and how we might use it.

Schools use a variety of personal data as part of their work and we take great care to ensure that this information is kept safe and secure. Personal data includes things like names, addresses and age, information that we need in order to comply with our statutory role in educating pupils.

Most of this data is essential and does not require your consent to use it. Some personal data is not essential and for that, depending on age, we require the consent of either the pupil or parent. An example of the kind of data that needs consent would be using pupil photographs on the school website.

In this GDPR Privacy Notice summary report, you will find a complete list of all the systems the school uses which hold personal data. The report also contains additional information such as what personal data items are held, the legal basis for doing this, along with a description of the system, why the school processes the data and who it is shared with.

If you have any queries about this document or any other issue relating to personal data, please contact the school Data Protection Officer, whose name is on the front of the pack.

# Systems included in this report

| System Name | Description | Special Category |
|---|---|---|
| Accident book | Log of accidents / minor injuries in school | |
| Accident Report Form | ACC1 form for reporting accidents to NCC | |
| Assessment Records | Electronic and paper mark books | |
| Attendance file | Attendance information about pupils and classes | yes |
| Behaviour Files - Paper (in class) | Information relating to the behaviours of particular pupils | yes |
| Bikeability | The Bikeability Trust run on behalf of Department of Transport. Courses and resources for schools in England | |
| BSquared Connecting Steps | Tool for assessing pupil progress | |
| Canva | Canva is an online design and publishing tool | |
| Charanga | Charanga Music School, the best-selling, modern resource for primary music — online, easy to use and great value. Includes A complete scheme to teach the national curriculum for music A vast library of songs, topics, instrument courses and creative apps In-depth support for assessment, SEND and personalised teaching and learning | |
| Child Protection Records - Electronic | Records relating to child protection issues for individual pupils | yes |
| Child Protection Records - Paper | Records relating to child protection issues for individual pupils | yes |
| Clennell Education Solutions | Clennell Education Solutions conduct stringent checks on all our staff prior to their appointment with us, which include: Enhanced DBS disclosure including Children's Barred List Check, Identity checks, Proof of right to work in the UK, Qualifications, Health checks and relevant references. Clennell Education Solutions take full responsibility for all our staff whilst on school premises. | yes |
| Consent for educational visits | Consent information for all educational visits including day trips and residential visits | yes |
| Data tracking spreadsheets | Spreadhseets (excel) to track progress of children over the course of their school career. | yes |
| DfE (Gov.uk) | The Department for Education (DfE) is data controller for the personal data DfE and our executive agencies process. Our executive agencies are: Education and Skills Funding Agency (ESFA) Standards and Testing | |

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| | Agency (STA) Teaching Regulation Agency (TRA) | |
| DFE-Census and workforce Census | The school workforce census is a statutory data collection that takes place each autumn. You must complete statutory censuses by law unless there's a good reason not to. The census collects data on all teaching and support staff in regular employment, including those working for: local authorities on central contracts local-authority-maintained schools academies free schools, including: studio schools university technical colleges pupil referral units (local authority establishments that provide education for children who cannot attend a mainstream school) Local authorities are responsible for: coordinating and approving the submission of census data from all their maintained schools submitting data for centrally employed school staff Academies are responsible for submitting and approving their own census data. | |
| Dietary requirements information sheets | Required documents for specific chidlren with severe allergies / intolerances and religious observations (food) | yes |
| Eschools Website Provider | On-line school website building tool | |
| EVOLVE visits | An online system for the planning, approval and management of educational visits, sports fixtures and extra-curricular activities. | |
| Examination Boards administration | Pearson/OCR/AQA/ASDAN/Edexcel and any other examination board | |
| Futures Cloud | Internet / Network monitoring and reporting tool | |
| Google drive for education | suite of online tools for staff and pupils, including Google drive, docs, slides, sheets, gmail and Google classroom. | |
| Governance | Details of all members of the Governing Body | |
| Health & Safety | Records pertaining to Health & Safety | |
| ItchyRobot | School Website Provider | |
| Just2easy | Suite of online tools for Desk Top Publishing, Blogging, Infant toolkit and Tables, spelling an arithmetic SATs testers. | |
| Lightspeed Internet Filtering | The Lightspeed Rockets provide DfE compliant Internet Filtering Services for all schools connected to the Internet through NCC. | |
| Local Authority moderation of work | The Local Authority arranges a number of meetings with groups of schools where pupil work is presented along with grades and cross moderated to ensure consistency of assessment in schools across the County. | |
| Looked After Children Records | Information relating to children who are in Looked After | yes |

| | | |
|---|---|---|
| - Electronic | Care | |
| Looked After Children Records - Paper | Information relating to children who are Looked After | yes |
| Medical Files - Electronic | Information in respect of specific medical needs of an individual student | yes |
| Medical Files - Paper | Information in respect of specific medical needs of an individual student | yes |
| MS Office Suite | Suite of online tools for staff and pupils, including OneDrive, Word, Powerpoint, Excel, Outlook, Video and Teams. | |
| National Centre for Excellence in the Teaching of Mathematics (NCETM) | NCETM provides professional development for staff in the teaching of Mathematics Children's chances of succeeding in education and life will be maximised if they develop deep and lasting procedural and conceptual mathematical understanding. The NCETM's teaching for mastery section explains the rationale for this teaching approach, and presents case studies from schools, together with interviews with teachers involved in mastery projects through the Maths Hubs programme. | |
| Nursery (Early Years) files | Early years registration information and funding informaiton for Early Years entitlement, hours taken each week | yes |
| Oak Acadamy | Oak National Academy provides free video lessons, slides and worksheets to support teachers and pupils to keep learning. Created by teachers in response to coronavirus, the resources are freely available, to complement schools' own teaching. Lessons cover a broad range of subjects, from reception to year 11. There are no sign-ups or logins required. | |
| Oxford Owls | Oxford Owl for School Teaching resources and expert school improvement support Remote learning guidance and support Award-winning subscriptions and leadership support Free teaching resources and eBooks Advice and support for parents Educational activities and games Free eBook library for 3- to 11-year-olds | |
| Padlet | A digital canvas where users can add photos, videos, audio, text, drawings, graphs, charts, and more. | |
| ParentPay | ParentPay is an online payment service for schools and families. | yes |
| Personnel files | Information relating to staff employment | |
| Photographs and videos of staff and pupils. | Permission to display staff and pupil photographs (unnamed) and video on the school website and social media platforms. | |
| Read Write Inc Website | A website linked to the scheme Read Write Inc which | |

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| (www.ruthmiskin.com) | includes a staff portal. | |
| Reception Baseline Assessment (RBA) | The RBA is an age-appropriate assessment and has been a statutory assessment since 2021. It is made up of 2 components assessing: early mathematics early literacy, communication and language | |
| Recruitment information | Part of the job application process | yes |
| Registers | Daily register, after school club registers, lunch register | |
| Safeguarding Records - Electronic | Records relating to safeguarding of children | yes |
| Safeguarding Records - Paper | Records relating to safeguarding of children | yes |
| School Gateway | School Gateway is your school's app available on Android, iOS and the web. It'll work on phones tablets, laptops and even smart watches. Your school can decide which services they'd like parents to access with it. When you log into the app, each of the services your school provides will appear in a list for you to choose from. Below are some examples of the services your school might provide on School Gateway. | |
| School360 | Learning platform for Northumberland schools with links to 3rd party educational resource providers. | yes |
| Schoolcomms | Communication app for parents | |
| SEND electronic records | Records relating to Special Educational Needs and Disability for individual pupils | yes |
| SIMS | SIMS is a management information system used by maintained schools in the UK. It provides, teachers, senior leaders and support staff with the tools to efficiently manage daily school life and drive improvement in their schools. | yes |
| Social media sites e.g. Twitter, Facebook | Social Media tool used to inform parents about events in school and celebrate children's achievement. | |
| Testbase | This is an online resource provided by Doublestruck which enables children to prepare for National SAT examinations. Doublestruck is an Educational Technology company that is part of the AQA family. It specialises in technology that addresses the needs of teachers in formative assessment and reporting. | yes |
| Thrive | Social and Emotional Screening Programme | yes |
| Twinkl | We're here to 'help those who teach'. It's what brings us to work every day. We're proud to create educational resources that can be used at each step of a child's learning journey. Our teacher-created resources provide entire schemes of work, lesson planning and assessments right through to online educational games, augmented reality and so much | |

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| | more. We have over 525,000 resources and new content gets added every day.You'll find we've normally got what you need before you even know you want it. | |
| White Rose Maths and Science | Influenced, inspired and informed by the work of leading maths researchers and practitioners across the world, White Rose Maths brings together a team of highly experienced and passionate maths teaching experts to train, guide, help and support all those who want to make change happen in their schools. We're guessing that might include YOU! If so, we offer you in-depth training programmes, a vast bank of clear, practical resources (many of them available free of charge), and the bespoke support you want and need to keep raising the bar. We'll not only make your job a whole lot simpler, we'll help you change the future for every child. | yes |
| Wonde | Manages transfer of data from Sims MIS to School360. | yes |
| Y4 Multiplication Check | What is the Multiplication Tables Check. The Multiplication Tables Check (MTC) is a key stage 2 assessment to be taken by pupils at the end of year 4 (in June). From the 2019 / 2020 academic year onwards. The purpose of the MTC is to make sure the times tables knowledge is at the expected level. | |

| System used: Accident book | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Log of accidents / minor injuries in school |
| **Personal Data Items** | **Pupil**<br>• Name<br>• class<br>• Injury<br>• first aid<br>• |
| **Why is it being processed?** | To record injuries in school |
| **Who is data shared with?** | Parents |

| System used: Accident Report Form | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | ACC1 form for reporting accidents to NCC |
| **Personal Data Items** | **Pupil**<br>• Name<br>• DOB<br>• Gender<br>• Address<br>• Telephone number<br>• Date and time of accident<br>• nature of injury<br>• Place of accident<br>• First aid<br>• Circumstances<br>• Action taken<br>• Witness information<br>•<br><br>**Staff member**<br>• Name<br>• Occupation<br>• DOB<br>• Gender<br>• Address<br>• Telephone number<br>• Date and time of injury<br>• nature of injury<br>• place of accident<br>• First aid<br>• Circumstances<br>• Action taken<br>• Witness information |

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| **Why is it being processed?** | Statutory obligations to comply with Health and Safety regulations. |
| **Who is data shared with?** | NCC / parents |

| System used: Assessment Records | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Electronic and paper mark books |
| **Personal Data Items** | **Child**<br>• Name<br>• Gender<br>• Disadvantaged cohort<br>• SEND Code<br>• Key Stage 2 Assessment data<br>• Internal Assessment Data |
| **Why is it being processed?** | To track student achievement and report to parents |
| **Who is data shared with?** | Parents |

| System used: Attendance file | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Attendance information about pupils and classes |
| **Personal Data Items** | **Pupil**<br>• Name<br>• DOB<br>• Class<br>• Gender<br>• UPN<br>• Address<br>• Telephone number<br>• Parental contact<br>• Ethnic origin<br>• Current attendance<br>• Past attendance |
| **Why is it being processed?** | To regularly check pupil's attendance towards a desired goal |
| **Who is data shared with?** | EWO and other agencies as required / parents |

| System used: Behaviour Files - Paper (in class) | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Information relating to the behaviours of particular pupils |

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| **Personal Data Items** | **Pupils**<br><br>• Name<br>• Date of Birth<br>• Address<br>• Health Needs<br>• Educational Behavioural Needs<br>• Social Care Status<br>•<br><br>**Parents/Carers**<br><br>• Name<br>• Address<br>• Contact Details<br><br>**Staff**<br><br>• Name<br>• Position<br><br>**External Support Workers**<br><br>• Name<br>• Organisation<br>• Position<br>• Address<br>• Contact Details |
| **Why is it being processed?** | To ensure access to education appropriate to needs |
| **Who is data shared with?** | External support workers as applies |

| System used: Bikeability | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | The Bikeability Trust run on behalf of Department of Transport. Courses and resources for schools in England |
| **Why is it being processed?** | https://bikeability.org.uk/privacy-policy/ |
| **Who is data shared with?** | https://bikeability.org.uk/privacy-policy/ |

| System used: BSquared Connecting Steps | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Tool for assessing pupil progress |
| **Personal Data Items** | **Pupil**<br><br>• Name<br>• Progress Level |

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| **Why is it being processed?** | To provide data for staff to assess progress/attainment. |
| **Who is data shared with?** | Internal only |

| System used: Canva | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Canva is an online design and publishing tool |
| **Personal Data Items** | **Teacher**<br>• Name<br>• date of birth<br>• email<br>• phone number<br>• school<br>• analytics data<br>• usage data including device & location<br>**Student**<br>• Name<br>• class<br>• school<br>• email<br>• analytics data<br>• usage data including device & location |
| **Why is it being processed?** | To allow use of Canva resources and to improve Canva service to users |
| **Who is data shared with?** | Third party companies to provide service |

| System used: Charanga | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Charanga Music School, the best-selling, modern resource for primary music — online, easy to use and great value. Includes A complete scheme to teach the national curriculum for music A vast library of songs, topics, instrument courses and creative apps In-depth support for assessment, SEND and personalised teaching and learning |
| **Personal Data Items** | **Staff**<br>• Name<br>• School<br>• email address<br>• Mobile phone umber<br>• Pupils groups<br>**Pupil** |

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| | • Name<br>• School<br>• Assessment information |
| **Why is it being processed?** | To provide online access to teaching and learning materials. |
| **Who is data shared with?** | Shared with partner company Soundation AB |

| System used: Child Protection Records - Electronic | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Records relating to child protection issues for individual pupils |
| **Personal Data Items** | **Pupils**<br><br>• Name<br>• Date of Birth<br>• Address<br>• Health Needs<br>• Social Care Status<br>• Educational Needs<br>• Child Protection Plan/Actions<br>•<br><br>**Parents**<br><br>• Name<br>• Address<br>• Contact Details<br><br>**Staff**<br><br>• Name<br>• Position<br><br>**Social Care Worker**<br><br>• Name<br>• Address<br>• Contact Details<br><br>**External Support Workers**<br><br>• Name<br>• Organisation<br>• Position<br>• Address<br>• Contact Details |
| **Why is it being processed?** | Statutory obligations and to support educational entitlement |
| **Who is data shared with?** | Social Workers, Parent/Carers as appropriate, some information shared with key workers, health care professionals and Police, receiving school |

| System used: Child Protection Records - Paper | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Records relating to child protection issues for individual pupils |
| **Personal Data Items** | **Pupils**<br>• Name<br>•<br>• Date of Birth<br>• Address<br>• Health Needs<br>• Social Care Status<br>• Educational needs<br>• Child Protection Plan/Actions<br><br>**Parents/Carers**<br>• Name<br>• Address<br>• Contact Details<br><br>**Staff**<br>• Name<br>• Position<br><br>**Social Care Worker**<br>• Name<br>• Address<br>• Contact Details<br><br>**External Support Workers**<br>• Name<br>• Organisation<br>• Position<br>• Address<br>• Contact Details |
| **Why is it being processed?** | Statutory obligations and to support educational entitlement |
| **Who is data shared with?** | Social Workers, Parent/Carer as appropriate, some information shared with key workers, health care professionals and Police, receiving school |

| System used: Clennell Education Solutions | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Clennell Education Solutions conduct stringent checks on all our staff prior to their appointment with us, which include: Enhanced DBS disclosure including Children's Barred List Check, Identity checks, Proof of right to work in the UK, Qualifications, Health checks and relevant |

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|---|---|
| | references. Clennell Education Solutions take full responsibility for all our staff whilst on school premises. |
| **Personal Data Items** | **Pupil**<br>• Name<br>• Date of birth<br>• Address<br>• Safeguarding information - shared by school (see below)<br>**Staff**<br>• Name<br>• Position |
| **Why is it being processed?** | https://clennellcorporatesolutions.org/privacy |
| **Who is data shared with?** | https://clennellcorporatesolutions.org/privacy |

| System used: Consent for educational visits | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Consent information for all educational visits including day trips and residential visits |
| **Personal Data Items** | **Pupil**<br>• Name<br>• DOB<br>• Health conditions<br>• Medication<br>• Dietary requirements<br>• Contact information<br>• Family doctor |
| **Why is it being processed?** | To ensure school has up to date information when taking children off site |
| **Who is data shared with?** | NCC or medical practitioners / providers |

| System used: Data tracking spreadsheets | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Spreadhseets (excel) to track progress of children over the course of their school career. |
| **Personal Data Items** | **pupil**<br>• Name<br>• date of birth<br>• gender<br>• class<br>• year<br>• FSM |

| | |
|---|---|
| | • SEN<br>• Assessment info |
| **Why is it being processed?** | Processing this data is necessary for the completion of a public task and for the school to meet statutory requirements |
| **Who is data shared with?** | Different elemetns of data are shared with different parties including: other staff, Governors and parents |

| System used: DfE (Gov.uk) | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | The Department for Education (DfE) is data controller for the personal data DfE and our executive agencies process. Our executive agencies are: Education and Skills Funding Agency (ESFA) Standards and Testing Agency (STA) Teaching Regulation Agency (TRA) |
| **Why is it being processed?** | We receive your personal information indirectly from other organisations. For example, we collect information about: you, your learning and your achievements - we collect this information from educational settings like early years providers, schools, academies, independent schools, colleges and training providers and from your employer, if applicable children in need, children looked after and alternative provision - we collect this information from local authorities you to support research and to safeguard children - we collect this information from other government departments, early years providers, schools, academies, independent schools, colleges and training providers your exam results - we receive this from awarding organisations and exam boards teachers and employees in educational settings or local authorities - we collect this information from the educational setting or local authorities |
| **Who is data shared with?** | https://www.gov.uk/government/organisations/department-for-education/about/personal-information-charter#how-we-use-your-information |

| System used: DFE-Census and workforce Census | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | The school workforce census is a statutory data collection that takes place each autumn. You must complete statutory censuses by law unless there’s a good reason not to. The census collects data on all teaching and support staff in regular employment, including those working for: local authorities on central contracts local-authority-maintained schools academies free schools, including: studio schools university technical colleges pupil referral units (local authority establishments that provide education for children who cannot attend a mainstream school) Local authorities are responsible for: coordinating and approving the submission of census data from all their maintained schools submitting data for centrally employed school staff Academies are responsible for submitting and approving their own census data. |
| **Personal Data Items** | **Staff** |

| | |
|---|---|
| | • Name |
| **Why is it being processed?** | https://www.gov.uk/help/privacy-notice |
| **Who is data shared with?** | https://www.gov.uk/help/privacy-notice |

| System used: Dietary requirements information sheets | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Required documents for specific chidlren with severe allergies / intolerances and religious observations (food) |
| **Personal Data Items** | **Pupil**<br>• Name<br>• DOB<br>• Dietary information |
| **Why is it being processed?** | Health and safety - to avoid children coming into contact with specific foods |
| **Who is data shared with?** | n/a |

| System used: Eschools Website Provider | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | On-line school website building tool |
| **Personal Data Items** | **School Information**<br>• Name<br>• Address<br>• Contact information<br>• Class names<br>• Staff names<br>• Governor names<br>• Year group information (planning, homework)<br>• Newsletters<br>**Pupil**<br>• Photographs<br>• <br>• |
| **Why is it being processed?** | To inform parents and the wider community about the life of the school |
| **Who is data shared with?** | The general public eschools is a public facing website |

| System used: EVOLVE visits | |
|---|---|
| **Owner** | Whalton C of E Primary School |

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|---|---|
| **Description** | An online system for the planning, approval and management of educational visits, sports fixtures and extra-curricular activities. |
| **Personal Data Items** | **Staff**<br>• Name<br>• e-mail address<br>• IP address<br>• Location data<br>• Qualifications<br><br>**Pupil**<br>• Name<br>• Date of Birth<br>• UPN |
| **Why is it being processed?** | To reduce paperwork, simplify procedures, produce self-review and inspection preparation data, and improve staff confidence in that they automatically follow both employer, and National Guidelines. |
| **Who is data shared with?** | 'The only time that any information will be shared by us outside of our services is where our Customer has asked us to configure the service so that it shares certain data with specified third party programs including calendars.' |

| System used: Examination Boards administration | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Pearson/OCR/AQA/ASDAN/Edexcel and any other examination board |
| **Personal Data Items** | **Child**<br>• Name<br>• Date of birth<br>• Gender<br>• Unique Candidiate identifier<br>• Unique Learner Number<br>• Legal Name<br>• Coursework marks<br>• Forecast grades |
| **Why is it being processed?** | Exam entry and issuing of qualifications |
| **Who is data shared with?** | Examination Board |

| System used: Futures Cloud | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Internet / Network monitoring and reporting tool |
| **Personal Data Items** | **Pupil** |

| | |
|---|---|
| | • Name<br>• I/P address<br>• URL's visited<br><br>**Teacher**<br><br>• Name<br>• I / P address<br>• URL's visited |
| **Why is it being processed?** | Fulfills statutory requirement for the school to monitor, log and report inappropriate network activity. |
| **Who is data shared with?** | NCC Online safety staff, Northumberland Safeguarding Children Board, Police if serious incident, Staff within school. |

| System used: Google drive for education | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | suite of online tools for staff and pupils, including Google drive, docs, slides, sheets, gmail and Google classroom. |
| **Personal Data Items** | **Staff**<br><br>• Name<br>• Classes / groups<br>• Gmail address<br><br>**Pupil**<br><br>• Name<br>• Classes / groups<br>• Gmail address<br><br>**Governor**<br><br>• Name<br>• Gmail address |
| **Why is it being processed?** | To provide Google drive for education to staff, pupils and governors. |
| **Who is data shared with?** | Staff and Pupils |

| System used: Governance | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Details of all members of the Governing Body |
| **Personal Data Items** | **Name**<br><br>• Name<br>• Address<br>• Contact Details |

| | |
|---|---|
| | • Photos<br>• Attendance at Meetings<br>• Pecuniary Interests |
| **Why is it being processed?** | Statutory Requirement |
| **Who is data shared with?** | Local Authority and the general public |

| System used: Health & Safety | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Records pertaining to Health & Safety |
| **Personal Data Items** | **Staff**<br><br>• Name<br>• Contact details<br>• D.o.B<br>• Record of Accident/Incident<br><br>**Child**<br><br>• Name<br>• Contact details<br>• D.o.B<br>• Record of Accident/Incident<br><br>**Visitor**<br><br>• Name<br>• Contact details<br>• D.o.B<br>• Record of Accident/Incident |
| **Why is it being processed?** | To ensure Health and Safety Regulations are followed |
| **Who is data shared with?** | NCC, school staff and parents |

| System used: ItchyRobot | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | School Website Provider |
| **Personal Data Items** | **Staff Information for use on website**<br><br>• Name<br>• Job title<br>• Photo<br><br>**Pupil (for use on website)**<br><br>• Photo (with consent) |

| | |
|---|---|
| | **Visitor / Parent / Other stakeholder**<br><br>• Photo (with consent)<br>• Name (with consent) |
| **Why is it being processed?** | Contract, consent - as part of the school website and publication of school information, news, events etc. Staff information as part of requirements for school website. |
| **Who is data shared with?** | Shared publicly via the website. |

| System used: Just2easy | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Suite of online tools for Desk Top Publishing, Blogging, Infant toolkit and Tables, spelling an arithmetic SATs testers. |
| **Personal Data Items** | **Child**<br><br>• Name<br>• Gender<br>• Class / Year group<br>• School<br><br>**Staff**<br><br>• Name<br>• Class / Year group<br>• School |
| **Why is it being processed?** | To provide access for staff and pupils to a variety of learning resources through School360 |
| **Who is data shared with?** | N/A |

| System used: Lightspeed Internet Filtering | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | The Lightspeed Rockets provide DfE compliant Internet Filtering Services for all schools connected to the Internet through NCC. |
| **Personal Data Items** | **Staff**<br><br>• Name<br>• Machine name<br>• I/P address<br>• URLs visited<br>• School<br><br>**Pupil**<br><br>• Name<br>• Name |

| | |
|---|---|
| | • Machine name<br>• I/P address<br>• URLs visited<br>• School |
| **Why is it being processed?** | Statutory requirement to filter Internet services for school users |
| **Who is data shared with?** | School leadership, LSCB and police if serious incident occurs |

| System used: Local Authority moderation of work | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | The Local Authority arranges a number of meetings with groups of schools where pupil work is presented along with grades and cross moderated to ensure consistency of assessment in schools across the County. |
| **Personal Data Items** | **School**<br>• Name<br>**Staff**<br>• Initials<br>**Pupil**<br>• Initials<br>• Gender<br>• Unique pupil number (UPN) |
| **Why is it being processed?** | As part of the statutory? requires for assessment and moderation in schools |
| **Who is data shared with?** | Other NCC staff |

| System used: Looked After Children Records - Electronic | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Information relating to children who are in Looked After Care |
| **Personal Data Items** | **Pupil**<br>• Name<br>• Date of Birth<br>• Address<br>• Personal Education Plan<br>• Health Needs<br>• Social Care Needs<br>• Educational Needs<br>• Family Background<br>**Parents & Carers** |

| | |
|---|---|
| | • Name<br>• Contact Details<br>• Address<br>•<br><br>**Staff**<br><br>• Name<br>• Position<br><br>**External Support**<br><br>• Name<br>• Organisation<br>• Position<br>• Address<br>• Contact Details |
| **Why is it being processed?** | To support the education of children who are Looked After |
| **Who is data shared with?** | Social Workers, Local Authority, Carers, Receiving school |

| System used: Looked After Children Records - Paper | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Information relating to children who are Looked After |
| **Personal Data Items** | **Pupils**<br><br>• Name<br>• Date of Birth<br>• Address<br>• Personal Education Plan<br>• Health Needs<br>• Social Care Needs<br>• Educational Needs<br>• Family Background<br>•<br><br>**Parents & Carers**<br><br>• Name<br>• Contact Details<br>• Address<br>•<br><br>**Staff**<br><br>• Name<br>• Position<br><br>**External Support Workers**<br><br>• Name |

| | |
|---|---|
| | • Organisation<br>• Position<br>• Address<br>• Contact Details |
| **Why is it being processed?** | To support the education of children who are Looked After |
| **Who is data shared with?** | Social Workers, Local Authority, Carers, Receiving School |

| System used: Medical Files - Electronic | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Information in respect of specific medical needs of an individual student |
| **Personal Data Items** | **Pupils**<br>• Name<br>• Date of Birth<br>• Address<br>• Health Needs<br>• Social Care Status<br>• Educational Needs<br>• Medical History<br>• Medication Details<br>**Parents/Carers**<br>• Name<br>• Address<br>• Contact Details<br>**Staff**<br>• Name<br>• Position<br>**External Support Workers**<br>• Name<br>• Organisation<br>• Position<br>• Address<br>• Contact Details |
| **Why is it being processed?** | To ensure access to education |
| **Who is data shared with?** | Parents/Carers (as appropriate), Social Workers, Health Care Professionals, receiving schools, LA workers (as appropriate) |

| System used: Medical Files - Paper | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| | |

| | |
|---|---|
| **Description** | Information in respect of specific medical needs of an individual student |
| **Personal Data Items** | **Pupils**<br>• Name<br>• Date of Birth<br>• Address<br>• Health Needs<br>• Social Care Status<br>• Educational Needs<br>• Medical History<br>• Medication Details<br><br>**Parents/Carers**<br>• Name<br>• Address<br>• Contact Details<br><br>**Staff**<br>• Name<br>• Position<br><br>**External Support Workers**<br>• Name<br>• Organisation<br>• Position<br>• address<br>• Contact details |
| **Why is it being processed?** | To ensure access to education |
| **Who is data shared with?** | Parents/Carers (as appropriate); Social Workers; Health Care Professionals, receiving schools, LA workers as appropriate |

| System used: MS Office Suite | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Suite of online tools for staff and pupils, including OneDrive, Word, Powerpoint, Excel, Outlook, Video and Teams. |
| **Personal Data Items** | **Staff**<br>• Name<br>• Classes<br><br>**Pupil**<br>• Name<br><br>**Governor** |

| | |
|---|---|
| | • Name |
| **Why is it being processed?** | To provide OneDrive for education to staff, pupils and governors. |
| **Who is data shared with?** | N/A |

| System used: National Centre for Excellence in the Teaching of Mathematics (NCETM) | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | NCETM provides professional development for staff in the teaching of Mathematics Children's chances of succeeding in education and life will be maximised if they develop deep and lasting procedural and conceptual mathematical understanding. The NCETM's teaching for mastery section explains the rationale for this teaching approach, and presents case studies from schools, together with interviews with teachers involved in mastery projects through the Maths Hubs programme. |
| **Personal Data Items** | **Staff**<br>• Name<br>• email address<br>• School |
| **Why is it being processed?** | To provide access to the wide range of resources available online. |
| **Who is data shared with?** | Tribal and school staff. |

| System used: Nursery (Early Years) files | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Early years registration information and funding informaiton for Early Years entitlement, hours taken each week |
| **Personal Data Items** | **Pupil**<br>• Name<br>• DOB<br>• Gender<br>• Address<br>• Documents seen / recorded<br>• Parents Nat. Insurance Number<br>• Eligibility code<br>• Religion<br>• Email address<br>• Telephone number<br>• Parent work details<br>• Emergency contact details<br>• Former placements<br>• Medical information<br>• Ethnic origin<br>• SEN information<br>• EAL<br>• Armed forces |

| | |
|---|---|
| | • Meal arrangements<br>• Parental consent: medicine, photos, website, school publications, press, local excursions<br>• Start dates<br>• Desired sessions |
| **Why is it being processed?** | To ensure registration of chidlren into school and that children receive their entitlements |
| **Who is data shared with?** | School staff, NCC, outside agencies as required |

| System used: Oak Acadamy | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Oak National Academy provides free video lessons, slides and worksheets to support teachers and pupils to keep learning. Created by teachers in response to coronavirus, the resources are freely available, to complement schools' own teaching. Lessons cover a broad range of subjects, from reception to year 11. There are no sign-ups or logins required. |
| **Personal Data Items** | **Teacher**<br>• Name<br>**Pupil**<br>• Name<br>• Age |
| **Why is it being processed?** | https://privacy.thenational.academy/ |
| **Who is data shared with?** | https://privacy.thenational.academy/ |

| System used: Oxford Owls | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Oxford Owl for School Teaching resources and expert school improvement support Remote learning guidance and support Award-winning subscriptions and leadership support Free teaching resources and eBooks Advice and support for parents Educational activities and games Free eBook library for 3- to 11-year-olds |
| **Personal Data Items** | **Teacher**<br>• Name<br>**Parent**<br>• Name<br>**Child** |

| | |
|---|---|
| | • Name<br>• Age |
| **Why is it being processed?** | https://global.oup.com/privacy?cc=us |
| **Who is data shared with?** | https://global.oup.com/privacy?cc=us |

| System used: Padlet | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | A digital canvas where users can add photos, videos, audio, text, drawings, graphs, charts, and more. |
| **Personal Data Items** | **Child**<br>• Name<br>**Staff**<br>• Name |
| **Why is it being processed?** | https://padlet.com/ |
| **Who is data shared with?** | https://privacy.commonsense.org/evaluation/padlet |

| System used: ParentPay | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | ParentPay is an online payment service for schools and families. |
| **Personal Data Items** | **staff**<br>• Name<br>• Gender<br>**Pupil**<br>• Name<br>• Date of birth<br>• Gender<br>• Groups<br>• Dietary requirements<br>• Postal address<br>• UPN<br>• Roll number<br>• Meal selections and history<br>• Emergency contact information<br>• Medical details<br>• EHIC<br>• Doctors contact<br>• Passport<br>**Parent/Carer** |

| | |
|---|---|
| | • Name<br>• Gender<br>• Address<br>• Phone number<br>• Email<br>• Payment history & balance<br>• Payment card details |
| **Why is it being processed?** | To provide parents with an online payment system for meals, school trips and other activities/resources. |
| **Who is data shared with?** | School staff |

| System used: Personnel files | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Information relating to staff employment |
| **Personal Data Items** | **Staff**<br><br>• Name<br>• Address<br>• Telephone number<br>• e-mail address<br>• National Insurance Number<br>• Qualifications<br>• DOB<br>• Contract<br>• Payroll no.<br>• Employment history<br>• References<br>• Leave of absence<br>• DBS checked |
| **Why is it being processed?** | Necessary for employment |
| **Who is data shared with?** | NCC and/or HR provider and/or Payroll provider |

| System used: Photographs and videos of staff and pupils. | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Permission to display staff and pupil photographs (unnamed) and video on the school website and social media platforms. |
| **Personal Data Items** | **Staff**<br><br>• Name<br>• Photograph<br>• Video<br><br>**Pupil**<br><br>• Photograph (unnamed) |

| | |
|---|---|
| | • Video (unnamed)<br><br>**Governor**<br><br>• Name<br>• Photograph |
| **Why is it being processed?** | To celebrate the life and work of the school. |
| **Who is data shared with?** | The public |

| System used: Read Write Inc Website (www.ruthmiskin.com) | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | A website linked to the scheme Read Write Inc which includes a staff portal. |
| **Personal Data Items** | **Staff**<br><br>• Name<br>• Address<br>• Email<br>• Telephone Number<br>• Role |
| **Why is it being processed?** | https://www.ruthmiskin.com/en/privacy-policy/ |
| **Who is data shared with?** | https://www.ruthmiskin.com/en/privacy-policy/ |

| System used: Reception Baseline Assessment (RBA) | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | The RBA is an age-appropriate assessment and has been a statutory assessment since 2021. It is made up of 2 components assessing: early mathematics early literacy, communication and language |
| **Personal Data Items** | **Pupils**<br><br>• Name<br>• DOB<br>• Unique Pupil Number (UPN)<br>• Sex<br>• Results from the assessment |
| **Why is it being processed?** | For the RBA, STA will use the child's information as part of STA's public task in providing a statutory assessment. |
| **Who is data shared with?** | https://www.gov.uk/government/publications/reception-baseline-assessment-privacy-notice/reception-baseline-assessment-privacy-notice-for-pupil-data-from-september-2025#:~:text=about%20your%20child-,What%20data%20will%20be%20collected?,results%20from%20the%20assessment |

| System used: Recruitment information | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Part of the job application process |
| **Personal Data Items** | **Name**<br>• Name<br>• DOB<br>• Address<br>• Educational establishments attended<br>• Qualifications<br>• Disciplinary Records<br>• Appraisal Records<br>• Salary information |
| **Why is it being processed?** | As part of the recruitment process |
| **Who is data shared with?** | Governors/ shortlisting panel/ SIP/ HR |

| System used: Registers | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Daily register, after school club registers, lunch register |
| **Personal Data Items** | **Child**<br>• Name<br>• Address<br>• Date of Birth<br>• Lunch Status<br>• Attendance |
| **Why is it being processed?** | To monitor children's attendance - legal obligation. |
| **Who is data shared with?** | School staff, after school club providers |

| System used: Safeguarding Records - Electronic | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Records relating to safeguarding of children |
| **Personal Data Items** | **Pupils**<br>• Name<br>• Date of Birth<br>• Address<br>• Health Needs<br>• Social Care Status<br>• Educational Needs<br>• Child Protection Plan/Actions |

| | |
|---|---|
| | **Parent/Carers**<br><br>• Name<br>• Address<br>• Contact Details<br><br>**Staff**<br><br>• Name<br>• Position<br><br>**Social Care Worker**<br><br>• Name<br>• Address<br>• Contact Details<br><br>**External Support Workers**<br><br>• Name<br>• Organisation<br>• Position<br>• Address<br>• Contact Details |
| **Why is it being processed?** | Statutory obligations and to support educational entitlement |
| **Who is data shared with?** | Parent/Carer as appropriate, key workers as appropriate, LA workers as appropriate, Police |

| System used: Safeguarding Records - Paper | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Records relating to safeguarding of children |
| **Personal Data Items** | **Pupils**<br><br>• Name<br>• Date of Birth<br>• Address<br>• Health Needs<br>• Social Care Status<br>• Educational Needs<br>• Child Protection Plan/Actions<br><br>**Parent/Carers**<br><br>• Name<br>• Address<br>• Contact Details<br><br>**Staff**<br><br>• Name |

| | |
|---|---|
| | • Position<br><br>**Social Care Worker**<br><br>• Name<br>• Address<br>• Contact Details<br><br>**External Support Workers**<br><br>• Name<br>• Organisation<br>• Position<br>• Address<br>• Contact Details |
| **Why is it being processed?** | Statutory obligations and to support educational entitlement |
| **Who is data shared with?** | Parent/Carer as appropriate, key workers as appropriate, LA workers as appropriate, Police |

| System used: School Gateway | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | School Gateway is your school's app available on Android, iOS and the web. It'll work on phones tablets, laptops and even smart watches. Your school can decide which services they'd like parents to access with it. When you log into the app, each of the services your school provides will appear in a list for you to choose from. Below are some examples of the services your school might provide on School Gateway. |
| **Personal Data Items** | **parent**<br><br>• Name<br>• email<br><br>**child**<br><br>• Name<br>• Date of birth<br>• medical condition |
| **Why is it being processed?** | https://schoolcomms.com/privacy-policy/ |
| **Who is data shared with?** | https://schoolcomms.com/privacy-policy/ |

| System used: School360 | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Learning platform for Northumberland schools with links to 3rd party educational resource providers. |
| **Personal Data Items** | **Pupil** |

| | |
|---|---|
| | • Name<br>• School id<br>• Class/Group<br>• Year<br>• UPN (Unique Pupil Number)<br>• Gender<br>• Attendance (If School360 used for registration)<br>• Pupil concern reports<br>• EYFS reflections<br><br>**Staff**<br><br>• Name<br>• Staff Alternative e-mail address<br>• Teacher pupil notes |
| **Why is it being processed?** | To facilitate setting up and access to the County learning platform - School360 |
| **Who is data shared with?** | SIMs Wonde Frog Learning Just2easy Interactive Resources |

| System used: Schoolcomms | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Communication app for parents |
| **Personal Data Items** | **Pupil**<br><br>• Name<br>• Attendance data<br><br>**Parent**<br><br>• Name<br>• Address<br>• e-mail address<br>• Mobile number |
| **Why is it being processed?** | To allow regular communication between the school and parent, plus attendance data and payment information if the school chooses these modules. |
| **Who is data shared with?** | 'We may pass your own details to another organisation to supply/deliver products or services you have purchased and/or to provide after-sales service. We share data with our Payments Processing Service Providers when you make a purchase using our Payments module. This information will be used to authenticate you as a cardholder when making credit or debit card transactions. This data includes name, mobile phone number, email address.' |

| System used: SEND electronic records | |
|---|---|
| **Owner** | Whalton C of E Primary School |

| | |
|---|---|
| **Description** | Records relating to Special Educational Needs and Disability for individual pupils |
| **Personal Data Items** | **Pupils**<br>• Name<br>• Date of Birth<br>• Address<br>• Health Needs<br>• Social Care Status<br>• Educational Needs<br>• SEND History<br><br>**Parents / Carers**<br>• Name<br>• Address<br>• Contact details<br><br>**Staff**<br>• Name<br>• Position<br><br>**External Support Workers**<br>• Name<br>• Organisation<br>• Position<br>• Address<br>• Contact details |
| **Why is it being processed?** | To ensure appropriate levels of support for the student in relation SEND needs |
| **Who is data shared with?** | Parents/Carers as appropriate; Social Workers; Health Care Professionals; Receiving Schools; Youth Offending Teams (case dependent); LA Workers as appropriate |

| System used: SIMS | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | SIMS is a management information system used by maintained schools in the UK. It provides, teachers, senior leaders and support staff with the tools to efficiently manage daily school life and drive improvement in their schools. |
| **Personal Data Items** | **Pupil**<br>• Name<br>• Date of birth<br>• Address<br>• Title<br>• Gender |

| | |
|---|---|
| | • Class<br>• Year<br>• Parent/carer name<br>• UPN<br>• Dietary Requirements<br>• Medical information<br>• Attendance/exclusion<br>• FSM<br>• SEN<br>• Assessment information<br>• Child Protection Plan<br>• School history<br>• Looked After Information<br><br>**Parent/Carer**<br><br>• Name<br>• Address<br>• Phone number<br>• email address<br>• Gender<br>• Title<br>• DOB<br>• Parental responsibility<br>• Language<br>• Occupation<br><br>**Staff**<br><br>• Name<br>• Address<br>• Phone number<br>• email address<br>• Title<br>• Gender<br>• DOB<br>• NI Number<br>• Ethnicity<br>• Bank Account Information<br>• Qualifications<br>• Disability & Medical Information<br>• Religion<br>• Marital status<br>• Language<br>• Passport Information<br>• Dietary requirements<br>• Absences<br>• Car information<br>• Next of Kin<br>• Payroll number<br>• DBS Information |
| **Why is it being processed?** | Processing of this data is necessary for the completion of a public task and for the school to meet statutory requirements. |
| **Who is data shared with?** | Parents |

| System used: Social media sites e.g. Twitter, Facebook | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Social Media tool used to inform parents about events in school and celebrate children's achievement. |
| **Personal Data Items** | **Pupil**<br>• Photos (unnamed)<br>• Videos (unnamed)<br>• School name<br>• Classes |
| **Why is it being processed?** | Unnamed photos of pupils and their work are used on the site |
| **Who is data shared with?** | Information shared with parents |

| System used: Testbase | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | This is an online resource provided by Doublestruck which enables children to prepare for National SAT examinations. Doublestruck is an Educational Technology company that is part of the AQA family. It specialises in technology that addresses the needs of teachers in formative assessment and reporting. |
| **Personal Data Items** | **School**<br>• Name<br>• Contact Address<br>• Contact Email<br>• Contact Telephone Number<br>• Billing Address<br>**Staff**<br>• Name<br>**Pupil**<br>• Name<br>• UPN<br>• Admission number<br>• Gender<br>• Year Group<br>• Registration group<br>• Class name<br>• Teacher name<br>• Ethnicity<br>• Eligibilty for free school meals<br>• Pupil premium indicator |

| | |
|---|---|
| | • SEN Status<br>• In LEA care |
| **Why is it being processed?** | To provide a service and resources which enables schools to assess pupil attainment and track? progress? of individuals and groups. |
| **Who is data shared with?** | AQA; Doublestruck Service Providers (including internet service platform providers; payment processing providers); Local authorities; Doublestruck advisors and auditors; other approved third parties necessary to provide the service. |

| System used: Thrive | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Social and Emotional Screening Programme |
| **Personal Data Items** | **Pupil**<br>• Name<br>• DOB<br>• Class<br>• Year Group<br>• UPN<br>• Assessment information<br>• LAC<br>**Staff**<br>• Name<br>• Class |
| **Why is it being processed?** | Social & emotional development tracking |
| **Who is data shared with?** | School staff |

| System used: Twinkl | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | We're here to 'help those who teach'. It's what brings us to work every day. We're proud to create educational resources that can be used at each step of a child's learning journey. Our teacher-created resources provide entire schemes of work, lesson planning and assessments right through to online educational games, augmented reality and so much more. We have over 525,000 resources and new content gets added every day.You'll find we've normally got what you need before you even know you want it. |
| **Personal Data Items** | **Teacher**<br>• Name<br>**child** |

| | |
|---|---|
| | • Name |
| **Why is it being processed?** | https://www.twinkl.co.uk/legal |
| **Who is data shared with?** | https://www.twinkl.co.uk/legal |

| System used: White Rose Maths and Science | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Influenced, inspired and informed by the work of leading maths researchers and practitioners across the world, White Rose Maths brings together a team of highly experienced and passionate maths teaching experts to train, guide, help and support all those who want to make change happen in their schools. We're guessing that might include YOU! If so, we offer you in-depth training programmes, a vast bank of clear, practical resources (many of them available free of charge), and the bespoke support you want and need to keep raising the bar. We'll not only make your job a whole lot simpler, we'll help you change the future for every child. |
| **Personal Data Items** | **Teacher**<br>• Name<br>• Date of Birth<br>• Gender<br>• Email address<br>• Payment details<br><br>**Child**<br>• Name<br>• Age<br>• Gender<br>• Email address<br><br>**Parent**<br>• Name<br>• Age<br>• Gender<br>• Email address<br>• |
| **Why is it being processed?** | https://whiterosemaths.com/privacy/ |
| **Who is data shared with?** | https://whiterosemaths.com/privacy/ |

| System used: Wonde | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | Manages transfer of data from Sims MIS to School360. |
| **Personal Data Items** | **Staff** |

| | |
|---|---|
| | • Name<br><br>**Pupil**<br><br>• Name<br>• School id<br>• Class/group<br>• Year<br>• UPN<br>• Gender<br>• Attendance |
| **Why is it being processed?** | To facilitate the exchange of data to allow the set up of school360 for a school. |
| **Who is data shared with?** | School360 users |

| System used: Y4 Multiplication Check | |
|---|---|
| **Owner** | Whalton C of E Primary School |
| **Description** | What is the Multiplication Tables Check. The Multiplication Tables Check (MTC) is a key stage 2 assessment to be taken by pupils at the end of year 4 (in June). From the 2019 / 2020 academic year onwards. The purpose of the MTC is to make sure the times tables knowledge is at the expected level. |
| **Personal Data Items** | **child**<br><br>•<br>• Name |
| **Why is it being processed?** | https://www.gov.uk/government/publications/multiplication-tables-check-administration-guidance |
| **Who is data shared with?** | https://www.gov.uk/government/publications/multiplication-tables-check-administration-guidance |